

AYLBURTON PARISH COUNCIL

Minutes of the Full Council Meeting held on Tuesday 5 November 2024, 6.30pm at Aylburton Memorial Hall

PRESENT:

Cllr Mark Topping (Chair)
 Cllr Frankie Evans
 Cllr Claire Shirley
 Cllr Lorraine Haddrell
 Cllr Mark Harvey
 Cllr Julie Tallis (co-opted during item 4)

ATTENDING:

Rachel Hales (Clerk)

No/ Ref	Item/Notes	Action
1. 078. 24/25	<p>To receive any apologies for absence.</p> <ul style="list-style-type: none"> Cllr Daniel Tremayne. Accepted. 	
2. 079. 24/25	<p>To note declarations of interest relating to the agenda.</p> <ul style="list-style-type: none"> None. 	
3. 080. 24/25	<p>To approve the draft minutes of the Full Council meeting held on 02.07.24, 03.09.24 & 02.10.24.</p> <ul style="list-style-type: none"> All were agreed as accurate and signed. Signed by Cllr MT. 	
4. 081. 24/25	<p>To consider co-opting a new member to the council.</p> <ul style="list-style-type: none"> Julie arrived at 19:04 after having applied for the vacancy on the council. Cllr MT proposed, Cllrs CS & LH seconded, unanimous vote in favour and Julie was invited to participate in the remainder of the meeting. <i>The meeting then continued, from item 6a.</i> 	
5. 082. 24/25.	<p>To host a representative from Two Rivers Housing and discuss the potential sale of communal land within the village.</p> <ul style="list-style-type: none"> Jasmine Ellicott from Two Rivers Housing attended the meeting and explained that 2RH has a new leadership team who are looking at new ways of doing things. JE has taken over the ground's maintenance team and deals with service charges. They are looking at different ways of managing these spaces. They are considering gifting communal areas of land to the parish council, meaning the council would bear responsibility for maintaining it and be liable for it. The parish council would then charge 2RH for the maintenance, funded by service charges from the local 2RH housing stock. A similar scheme is taking place in Joys Green. JE will get back to us with further information, such as amount of housing stock and service charges. It was agreed to consider the matter further, including the potential implications, liability of the brook and discuss again in December. 	
6. 083. 24/25	<p>Public Forum.</p> <ul style="list-style-type: none"> A resident came to raise issues with a 2RH property, which is unkempt and appears unlive in. This was noted by JE, who was still in attendance at the meeting. Also asked about the TRO, such as who pays for it, and felt that there is not enough detail in the minutes. Cllr Topping explained that its aim is to reduce the impact of traffic in the village by reducing speeds to 20mph within the village, potentially involving other villages. It costs about £15000 but the aim is to share this cost with other local parishes/councils. Everyone in the village will be consulted and have the opportunity to give feedback. It requires support of the local county councillor. The clerk shared the proposed TRO map. <p>a. To note correspondence received and consider potential actions.</p> <ul style="list-style-type: none"> 19:04 at this stage, Julie Tallis arrived, and it was agreed to return to item 4, for her co-option. Correspondence noted. 	

7. 084. 24/25	<p>Planning: to note any updates on planning matters.</p> <p>a. To consider a response to P1233/24/TCA, 32 High Street, Aylburton. T1 - Pine in back garden removed, replaced with sorbus T2 – Indian bean tree reduce to previous points, T3 – Willow remove leader against boundary wall and pollard to 4m, T4 – Lilac next to summer house reduce to approx.</p> <ul style="list-style-type: none"> No comments. <p>b. To consider a response to P1338/24/TCA, 24 High Street, Aylburton. Cobnut (C1) – Pollard down to 2 metres.</p> <ul style="list-style-type: none"> No comments. 																									
8. 085. 24/25	<p>To receive any updates from district and county councillors</p> <ul style="list-style-type: none"> None. 																									
9. 086. 24/25	<p>Parish:</p> <p>a. To consider a quote of £400 received to clear land outside the LPE offices.</p> <ul style="list-style-type: none"> Quote received from LPE Forestry Team of £400 plus VAT. The clerk has applied for a grant of £250 from Gloucestershire County Council. All agreed to proceed with clearing this area, if the grant was awarded. <p>b. To note updates on live issues.</p> <ul style="list-style-type: none"> The damaged railing on Stockwell Lane has been reported to Two Rivers who have sent someone round to quote and repair. 																									
10. 087. 24/25	<p>Road Safety:</p> <p>a. To review CSW letters for 2025/26.</p> <ul style="list-style-type: none"> A discussion took place regarding the effectiveness of the current number of letters sent (20 per month) and whether it should be increased. To be deferred until December, following budgetary discussions. <p>b. To note updates on live issues.</p> <ul style="list-style-type: none"> CSW+ signs to be installed January/February. Petition to be returned to Highways, but a small demonstration to take place after Remembrance Day service, including a crossing. TRO, Alvington liked the scheme but wasn't sure if it would be possible. Situation unresolved for the time being. Cllr MT to contact other parishes to gauge interest. 																									
11. 088. 24/25	<p>Highways: to note updates on live issues.</p> <ul style="list-style-type: none"> The drains in the village appear to have been cleared. Tree growing over sign. Reported. 																									
12. 089. 24/25	<p>Armistice Day 2024. To confirm arrangements.</p> <ul style="list-style-type: none"> All arrangements confirmed. 																									
13. 090. 24/25	<p>Finance</p> <p>a. To approve this month's payments, as shown on the payment schedule.</p> <table data-bbox="159 1570 1437 1774"> <tr> <td>R Hales</td> <td>Clerk Pay Feb 24</td> <td>356.04</td> </tr> <tr> <td>HMRC</td> <td>Clerk PAYE</td> <td>88.80</td> </tr> <tr> <td>R Hales</td> <td>Expenses – Printing Sub</td> <td>6.49</td> </tr> <tr> <td>Royal British Legion</td> <td>Poppy Wreath x 2</td> <td>55.00</td> </tr> <tr> <td>Countrywide</td> <td>Village Mowing</td> <td>785.14**</td> </tr> <tr> <td>Forest Equipment Services</td> <td>Dog bins</td> <td>403.20</td> </tr> </table> <p>**Countrywide invoice is £392.57 it was agreed to deduct £50, due to a missed verge in September: £342.57</p> <ul style="list-style-type: none"> Approved. <p>b. Income. To note any income received</p> <table data-bbox="159 1871 1404 1938"> <tr> <td>30.09.2024</td> <td>Advert Payment – Hills</td> <td>150.00</td> </tr> <tr> <td>03.10.2024</td> <td>Advert Payment – Easylet</td> <td>75.00</td> </tr> </table>	R Hales	Clerk Pay Feb 24	356.04	HMRC	Clerk PAYE	88.80	R Hales	Expenses – Printing Sub	6.49	Royal British Legion	Poppy Wreath x 2	55.00	Countrywide	Village Mowing	785.14**	Forest Equipment Services	Dog bins	403.20	30.09.2024	Advert Payment – Hills	150.00	03.10.2024	Advert Payment – Easylet	75.00	
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	09.10.2024 • Noted.	Bank Interest	11.31	
14. 091. 24/25	Communications - To consider appropriate actions arising from this meeting, e.g. website, Facebook, Ducktown Echo, News Release, Notices, Leaflets. • Items noted for publishing on the website, social media and Ducktown.			
15. 092. 24/25	Exempt Business: to resolve that under section 100A of the Local Government Act 1972, that the public can be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information defined in paragraph 1 (information relating to an individual) and paragraph 3: (information relating to the financial or business affairs of any particular person, including the authority holding that information), of schedule 12A of the Act. • Agreed.			
16. 093. 24/25	Aylburton Parish Land • *REDACTED*			MT TH
17. 094. 24/25	Council a. Council: To note the date of the next meeting: December Full Council: Tuesday 3 December at Aylburton Memorial Hall. • Noted.			

Meeting ended 8.20 pm

Signed:..... (Chair)

Date:.....