AYLBURTON PARISH COUNCIL

Minutes of the Full Council Meeting held on Tuesday 1 October 2024, 6.30pm at Aylburton Memorial Hall

PRESENT: ATTENDING:
Cllr Mark Topping (Chair) Rachel Hales (Clerk)

Cllr Claire Shirley

Cllr Lorraine Haddrell

No/ Ref	Item/Notes	Action
1. 061. 24/25	To receive any apologies for absence. • Cllr M Harvey, Cllr D Tremayne and Cllr F Evans. Accepted.	
2. 062. 24/25	To note declarations of interest relating to the agenda. None.	
3. 063. 24/25	To approve the draft minutes of the Full Council meeting held on 02.07.24 and 03.09.24 • Deferred until October.	
4. 064. 24/25	Public Forum. None.	
5. 065. 24/25.	 Planning: to note any updates on planning matters. a. To consider a response to P1078/24/TCA, 91 High Street, Aylburton. Fell and remove 1 x Box, 1 x Yew, 1 x Bay. There trees are impinging on the property's oil tank and their removal will increase manoeuvring space for vehicles within the drive and improve safety of access to and from the A48. Prune and shape Laurel hedge on property boundary to above head height to maintain privacy. Overall no objections, but it would be preferable that the yew was not felled and that alternative options were looked at. It would also be preferred that any trees felled would be replaced like for like. Clerk to submit comments to the planning department. 	RH
6. 066. 24/25	 To receive any updates from district and county councillors. None. The clerk highlighted that a couple of email updates had been received from Alan Preest earlier that day and would circulate them. 	
7. 067. 24/25	 Parish: a. To consider quotes received to clear land outside the LPE offices. CIIr LH raised concerns about biodiversity and questioned whether a wildlife survey should be carried out. Would we need Highways permission? A quote of £1210 plus VAT had been received but the original quote of £400 has not. It was agreed that until this quote is received, we will not be taking this further. b. To review the meadow area at Upper Common. CIIr MT provided an update; Area is currently big enough; it will be interesting to see what comes up next year. It will take time to properly establish, particularly with the plug plants and will be better to cut it earlier next year. All were happy to continue for another year. It was agreed that the clerk would request a copy of insurance certificate from the Friends of Aylburton Wildlife. c. Village Mowing: to review the brief for the 2025-27 contract. Amendments were agreed; clerk to update the brief and circulate. CIIr MT to amend the maps. d. Churchyard and School Mowing: to review the brief for the 2025-27 contract. It was agreed that the school would not be included in the brief, as it was felt that parish council should not be paying for this cost. Clerk to let the school know. 	RH
	Amendments agreed, clerk to draft and circulate.	RH

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	To note correspo communal land in	ndence from Two Rivers Housing regardir I the parish.	ng the potential sale of			
		ed that the clerk would respond to the email r	equesting more information.	RH		
	e. To note updates on live issues.					
		MT to draft an annual report.				
		resident regarding churchyard boundary.		RH		
8.	Road Safety:					
068.	_	ed limit TRO draft map.				
24/25	<u> </u>	he draft TRO map, which show most of the v	illage with a potential speed			
	limit of 20 MPH, and 40MPH outside the boundary of the village.					
	b. To note updates	•				
	Noted.					
	 Zebra Now! petitio 	n returned. Cllr MT to liaise with Cllr Alan Pre	est and hand it in on behalf of			
	Aylburton resident					
		o take place at Sandford Road junction.				
9.		dates on live issues.				
069.	Noted.	Matos on <u>mvo tocaco</u> .				
24/25		est is in had condition drains drapped/crack	ad Clark to report			
10.	 Cllr CS – High Street is in bad condition – drains dropped/cracked. Clerk to report. To review upcoming parish meeting times and dates. 2024-25 / 2025-26 					
070.		ontinue with a 6.30pm start time. Future meet				
24/25	• It was agreed to co	munue with a 6.50pm start time. Future meet	ings dates agreed.			
11.	To consider a new no	rish website from Parish Online, at a cont	inuing yearly cost of £215			
071.	-	irisii website iroiii Parisii Oliiile, at a colit	muling yearly cost of £315			
07 1. 24/25	plus VAT per year.		sins a value vata dia favore Claule	RH		
24/23		ve go ahead with this, Cllr CS seconded, una	nimously voted in favour. Clerk	КП		
40	to follow up.	To finalise among property				
12.		To finalise arrangements.		DII		
072.	Arrangements in p	ace – clerk to confirm.		RH		
24/25	F					
13.	Finance		and and a drawful			
073.		is month's payments, as shown on the pa				
24/25	R Hales	Clerk Pay Feb 24	355.84			
	HMRC	Clerk PAYE	89.00			
	R Hales	Expenses – Printing Sub	5.49			
	Mowtech	Upper Common Mowing	156.00			
	Countrywide	Village Mowing	392.57			
	Frankie Evans	Reimbursement – Flower tubs	30.00			
		g an additional invoice received late from Co	untrywiae 785.14.			
		te any income received	40.40			
	09.08.24	Bank Interest	12.18			
	20.08.24	VAT Refund	1418.73			
	09.09.24	Bank Interest	11.29			
	12.09.24	Advert Income	75.00 75.00			
	16.09.24	Advert Income	75.00			
	20.09.24	Precept	9498.00			
	23.09.24	Advert Income	35.00			
	Noted.		,			
	<u>-</u>	noted it was 8.33pm Cllr MT asked if everyor	ne was nappy to continue until			
4.4	the meeting was finished. All agreed.					
14.		consider appropriate actions arising from	n this meeting, e.g. website,			
074.	I	Echo, News Release, Notices, Leaflets.				
24/25	At this point in the meeting an update to the churchyard was noted, Cllr MT has received an					
	'Order in Council' which confirms the churchyard is closed). Clerk to clarify what our					
	responsibilities are	and to check insurance is sufficient for our n	eeds.			

15.	Exempt Business: to resolve that under section 100A of the Local Government Act 1972, that the				
075.	public can be excluded from the meeting for the following item of business on the grounds that it				
24/25	involves the likely disclosure of exempt information defined in paragraph 1 (information relating to				
	an individual) and paragraph 3: (information relating to the financial or business affairs of any				
	particular person, including the authority holding that information), of schedule 12A of the Act.				
	Cllr MT proposed that the following item be exempt, Cllr LH seconded. All agreed.				
16.	Aylburton Parish Land				
076.	REDACTED				
24/25		MT			
17.	Council				
077.	a. Council: To note the date of the next meeting: November Full Council: Tuesday 5				
24/25	November at Aylburton Memorial Hall.				
	Noted.				

Meeting ended 8.55 pm

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Signed.	(Chair)	I Jate:	
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