



Aylburton Parish Council

Parish Clerk: Rachel Hales • Tel: 01594 540618 • Email: aylburtonclerk@outlook.com
www.aylburton.net/council

25 September 2024

To all members of the Council

You are hereby summoned to attend as a member of Aylburton Parish Council the below meeting, for the purpose of transacting the following business. **Please refer to the meeting pack for any notes on agenda items.**

Ms Rachel Hales, Clerk to the Council

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.

Agenda: Full Council Meeting 6.30pm on Tuesday 1 October 2024 at Aylburton Memorial Hall

1. To receive any apologies for absence.
2. To note declarations of interest relating to the agenda.
3. To approve the draft minutes of the Full Council meeting held on [02.07.24](#) and [03.09.24](#).
4. Public Forum.
5. Planning: to note any updates on planning matters.
 - a. To consider a response to [P1078/24/TCA](#), 91 High Street, Aylburton. Fell and remove 1 x Box, 1 x Yew, 1 x Bay. There trees are impinging on the property's oil tank and their removal will increase manoeuvring space for vehicles within the drive and improve safety of access to and from the A48. Prune and shape Laurel hedge on property boundary to above head height to maintain privacy.
6. To receive any updates from district and county councillors.
7. Parish:
 - a. To consider quotes received to clear land outside the LPE offices.
 - b. To review the meadow area at Upper Common.
 - c. Village Mowing: to review the brief for the 2025-27 contract. [DRAFT 2025-27 Brief](#)
 - d. Churchyard and School Mowing: to review the brief for the 2025-27 contract. [DRAFT 2025-27 Brief](#)
 - e. To note correspondence from Two Rivers Housing regarding the potential sale of communal land in the parish.
 - f. To note updates on [live issues](#).
8. Road Safety:
 - a. To review the speed limit TRO draft map.
 - b. To note updates on [live issues](#).
9. Highways: to note updates on [live issues](#).
10. To review upcoming parish meeting times and dates. [2024-25](#) / [2025-26](#)
11. To consider a new parish website from Parish Online, at a continuing yearly cost of £315 plus VAT per year.
12. Armistice Day 2024. To finalise arrangements.
13. Finance

a. To approve this month's payments, as shown on the payment schedule.

R Hales	Clerk Pay Feb 24	355.84
HMRC	Clerk PAYE	89.00
R Hales	Expenses – Printing Sub	5.49
Mowtech	Upper Common Mowing	156.00
Countrywide	Village Mowing	392.57
Frankie Evans	Reimbursement – Flower tubs	30.00

b. Income. To note any income received

09.08.24	Bank Interest	12.18
20.08.24	VAT Refund	1418.73
09.09.24	Bank Interest	11.29
12.09.24	Advert Income	75.00

16.09.24	Advert Income	75.00
20.09.24	Precept	9498.00
23.09.24	Advert Income	35.00

14. Communications - To consider appropriate actions arising from this meeting, e.g. website, Facebook, Ducktown Echo, News Release, Notices, Leaflets.

15. Exempt Business: to resolve that under section 100A of the Local Government Act 1972, that the public can be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information relating to an individual, as defined in paragraphs 1 and 3 of schedule 12A of the Act.

16. Aylburton Parish Land

17. Council

a) **Council: To note the date of the next meeting: November Full Council: Tuesday 5 November at Aylburton Memorial Hall.**