



Aylburton Parish Council

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1 May 2024

To all members of the Council

You are hereby summoned to attend as a member of Aylburton Parish Council the below meeting, for the purpose of transacting the following business. **Please refer to the meeting pack for any notes on agenda items.**

Ms Rachel Hales, Clerk to the Council

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.

Agenda: Full Council Meeting 7pm on Tuesday 7 May 2024 at Aylburton Memorial Hall

1. To receive any apologies for absence.
2. To note declarations of interest relating to the agenda.
3. To approve the draft minutes of the Full Council meeting held on [09/01/2024](#) and [09/04/2024](#).
4. To consider co-opting a new member to the council.
5. Public Forum.
6. Planning: to note any updates on planning matters.
7. To receive any updates from district and county councillors.
8. Road Safety:
 - a. To note updates on [live issues](#).
 - b. To consider a proposal to purchase x 2 camera warning signs.
9. Annual Parish Assembly: to confirm arrangements and any further actions.
10. Parish: to note updates on [live issues](#).
11. Highways: to note updates on [live issues](#).
12. Finance

- a) To note the completion of the Q4 (year-end) [Budget Report](#) and [Bank Reconciliation](#).
- b) To approve this month's payments, as shown on the payment schedule.

R Hales	Clerk Pay Feb 24	356.04
HMRC	Clerk PAYE	88.80
R Hales	Expenses – Printing Sub	5.49
Countrywide	Village Mowing	785.14
Mowtech	Upper Common Mowing	78.00
GAPTC	Annual Subscription	200.35
Richard Morgan	Churchyard Mowing	240.00
Lydney Town Council	Cemetery Contribution	383.73
c) Income. To note any income received		
08.04.24	Allotment Payment PC	20.00
09.04.24	Bank Interest	12.66
10.04.24	Allotment Payment RE	10.00
11.04.24	Allotment Payment DE	10.00
15.04.24	Advert Payment Hill Property	300.00
15.04.24	Allotment Payment CN	20.00
17.04.24	Advert Payment Omni	75.00
19.04.24	Precept	9498.00
24.04.24	Advert Payment Apex	75.00

13. Communications - To consider appropriate actions arising from this meeting, e.g. website, Facebook, Ducktown Echo, News Release, Notices, Leaflets.

14. Council

- a) Council: To note the date of the next meeting: Annual Parish Assembly: Tuesday 14 May at Aylburton Methodist Church, followed by June Full Council: Tuesday 4 June at 7pm Aylburton Memorial Hall.**