## **AYLBURTON PARISH COUNCIL**

## Minutes of the Full Council Meeting held on Tuesday 9 April 2024, 7.00pm at Aylburton Methodist Community Rooms

Rachel Hales (Clerk)

PRESENT:

**ATTENDING:** 

Cllr Mark Topping (Chair)

Cllr Frankie Evans (Vice-Chair)

**Cllr Claire Shirley** 

Cllr Lorraine Haddrell

**Cllr Brent Winter** 

23/24

(weeding brief)

No/ Ref	Item/Notes	Action
1. 173. 23/24	To receive any apologies for absence.  • Cllr MH. Accepted.	
2. 174. 23/24	To note declarations of interest relating to the agenda.  None.	
3. 175. 23/24	<ul> <li>To approve the draft minutes of the Full Council meeting held on 09/01/2024 and 12/03/2024.</li> <li>January – deferred until May as less than 3 members present.</li> <li>March – it was agreed that the March meeting ended at 20.30pm, the minutes were approved and signed by Cllr FE.</li> </ul>	
4. 176. 23/24	<ul> <li>To consider co-opting a new member to the council.</li> <li>DT unable to attend due to work commitments. Deferred until May.</li> </ul>	
5. 177. 23/24	Public Forum.  None.	
6. 178. 23/24	<ul> <li>Planning: to note any updates on planning matters.</li> <li>a. To consider a response to application P0215/24/FUL Orchard House, Lower Common, Aylburton, Lydney: Change of use of log cabin from residential to holiday let.</li> <li>No comments.</li> <li>b. To consider a response to application P0404/24/TCA Milling House, Millbrook Green, Aylburton: Twin stemmed plum (P1) - Full removal. Tree produces little or no fruit and is in awkward location. Maple (M1) - Crown reduction of 30%. General ongoing management of this trees size. Hawthorn (HW1) - Full removal. Majority of tree overhangs rear portion of house. Conifers (C1, C2, C3) - Full removal. Trees are large and imposing in the garden. Holly (HL1) - Full removal. Top half of tree appears dead or dying back and it is of poor form. Sumac (S1) - Full removal. Tree is growing at an awkward angle. Elder (E1), Hazel coppice (HZ1) and Laurel (L1) - Reduce overall height down to approximately 1.8 metres. To create a manageable area of hedgerow. Re-plant 40 x Laurel in area indicated on the submitted sketch plan.</li> <li>The parish council does not object with the plans in principle but would prefer that the hedgerow planted be of a native variety as opposed to the 40 laurel hedges in the interests of biodiversity. Clerk to submit comments prior to the deadline or 11.04.24.</li> </ul>	RH
7. 179. 23/24	To receive any updates from district and county councillors.  None. Updates from Alan Preest circulated as received.	
8. 180.	Village Weeding: to consider options for village weed control.  a. to consider quotes received for spraying. (summary of quotes received) (weeding brief)	

b. to consider quotes received for hand-weeding. (none received at time of publishing agenda)

• An additional quote of £360 received from Complete Landscapes.

	None received.	
	<ul> <li>to consider alternative options or proposals</li> <li>Cllr MT offered to carry out the weeding on a voluntary basis (hand weeding). Cllr MT proposed that we choose this option, Cllr BW seconded this. Cllr MT outlined his reasons for his proposal, highlighting cost, biodiversity, appearance. Cllr FE raised that we must remain cautious and keep funds in the budget in case of emergencies. Cllr BW offered to help. The clerk read out comments received from residents. Unanimous vote in favour.</li> </ul>	
9.	Upper Common Village Green: to consider purchasing wildflower plugs for the meadow area.	
181.	(Tray of 40 - £30 / Tray of 126 - £94.50)	
23/24	Cllr FE proposed, Cllr MT seconded. Unanimous vote in favour.	
10.	Road Safety:	
182. 23/24	<ul> <li>a. To consider a proposal to purchase x 2 camera warning signs.</li> <li>The clerk informed that CSW had notified that there was funding for CSW groups to received 1 sign each and was awaiting further information. Further sign to be funded by the parish. It was agreed to wait for further information from GCC and agree further steps in May.</li> <li>b. Zebra Now!: to agree next steps in relation to the petition and the campaign as a whole.</li> </ul>	D.I.
	<ul> <li>Resident, MS is happy to take on the petition. The clerk has drafted it and will send it to him.</li> <li>c. To note that the second ANPR camera is installed and operational.</li> </ul>	RH
	<ul> <li>Noted. The clerk will add Cllrs MT &amp; CS as administrators to the system.</li> <li>d. To note any update to the Sandford Road/A48 junction safety measures petition.</li> </ul>	
	<ul> <li>Alan Preest has been down, and there will be a meeting with a road safety team. Cllr CS</li> </ul>	
	highlighted that this should be done while the school children are crossing the road.	
	e. To consider any further road safety measures: e.g. white gates, road markings,	
	20MPH.	
	<ul> <li>It was agreed to start building a fund to go toward a TRO, including an application to the Resilience Fund. Cllr MT will begin this.</li> </ul>	MT
	Road markings – Cllr MT to email Nathan Choat regarding this, in capacity as district councillor.	MT
11.	Annual Parish Assembly: to confirm date (Tuesday 14 May 2024 at 7pm) and agree actions.	
183.	<ul> <li>Invitees confirmed. Clerk has drafted the invites and will send them out asap. Clerk will</li> </ul>	RH
23/24	purchase refreshments and Cllr LH will bring cake.	
12.	Parish: to note updates and consider potential further actions on the following items.	
184. 23/24	a. Footpaths: to note the 2026 deadline to register historic footpaths and consider potential actions.	
20/24	<ul> <li>Clerk advised that this deadline was now 2031.</li> </ul>	
	c. Defibrillator	
	<ul> <li>The clerk would be carrying out these checks for the time being. Clerk to see if Alan Preest can</li> </ul>	RH
	point us in the right direction to find a more permanent solution.	
	d. Verge mowing	
	<ul> <li>Verge mowing has started. Clerk to keep track of number of cuts/cost against the budget.</li> </ul>	
	e. Upper Common mowing	
	<ul> <li>Upper Common mowing has begun. Clerk to keep track of number of cuts/cost against the budget.</li> </ul>	RH
	Churchyard – ask Richard Morgan to cut brambles back.  Litter picking  MT has a solution of the little principle of the least section of the little principle of the little p	ПΠ
	<ul> <li>MH is carrying out the litter-picking, MT has volunteered to help.</li> <li>Cherry tree planting</li> </ul>	
	<ul> <li>The remaining trees have been planted and positive feedback has been received.</li> <li>Flood prevention</li> </ul>	
	<ul> <li>LPE flood prevention</li> <li>LPE flood prevention measures were highlighted, and how effective they had been and it was raised that it would be a good idea to invite a representative to the APA to tell the village about what they have done.</li> </ul>	
<u> </u>	what they have defice.	

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	i. Flower tubs			RH	
	<ul> <li>Tender has been issued for flower tubs, awaiting quotes. The clerk advised replacement tubs are available in B&amp;M for £24.99 and it was agreed to purchase one.</li> </ul>				
	j. School wall				
	7	es and ivy growing down and rooting down onto the	pavement.	RH	
	Clerk to write to the school.				
13.	Highways: to note updates on 'li	ve issues' reported.			
185.	<ul> <li>Chapel Hill – grit bins.</li> </ul>			RH	
23/24	<ul> <li>Parking – PCSO – invite again</li> </ul>				
	Upper Common				
	<ul> <li>Potholes – lower common</li> </ul>				
	Clerk has written to Alan Prees	t regarding the village drains.			
14.	Resilience Fund: to consider po	tential projects and note deadline of 31 July for	applications.		
186.	Cllr MT will prepare an application for a TRO. Clerk will look at other funding options.				
23/24	Finance				
15. 187.	Finance	payments, as shown on the payment schedule.			
23/24	R Hales	Clerk Pay Mar 24	355.84		
23/24	HMRC	Clerk PAYE	89.00		
	R Hales	Expenses – Printing Sub	4.49		
	FoDDC	Green Bins x 2	110.00		
	The Community Room	Room Hire April Meeting	20.00		
	Countrywide	Village Mowing	392.57		
	Glos PCC	CSS Letters Q3 2023	32.20		
	PATA	Payroll Services Q4	31.05		
	CCC4Business	ANPR Data Storage, Firmware, License 24/25	1152.00		
	Noted				
	b) Income. To note any inco				
	29.02.2024	Allotment Payment PB	20.00		
	07.03.2024	Allotment Payment KM	20.00		
	11.03.2024	Bank Interest	13.52		
	14.03.2024	CCC4Business	288.00*		
	20.03.2024	Ferrino & Partner	75.00		
	02.04.2024 02.04.2024	Allotment Payment I DE	60.00		
	*Duplicate payment returne	Advert Payment LPE	35.00		
	Buplicate payment returne				
16.		ppropriate actions arising from this meeting, e.	g. website,		
188.	Facebook, Ducktown Echo, New	s Release, Notices, Leatlets.			
23/24	Footpath Map				
17.	Exempt Business: to resolve that	under section 100A of the Local Government Act 19	972 that the		
189.		eeting for the following item of business on the grou			
23/24		empt information as defined in paragraphs 1 and 3 c			
	Approved				
18.	Aylburton Parish Land				
190.	REDACTED			MT	
23/24					
19.	Council				
189		of the next meeting: May Full Council meeting	Γuesday 7		
23/24	May at 7pm.				
	Noted				

b.	To note the next meeting will take place at the new venue, Aylburton Memorial Hall
No	ted

Meeting ended 21:02 pm

Signed:	(Chair)	Data:
Olgi led	(Criair)	Date

