

AYLBURTON PARISH COUNCIL

Minutes of the Full Council Meeting held on Tuesday 9 April 2024, 7.00pm at Aylburton Methodist Community Rooms

PRESENT:

Cllr Mark Topping (Chair)
 Cllr Frankie Evans (Vice-Chair)
 Cllr Claire Shirley
 Cllr Lorraine Haddrell
 Cllr Brent Winter

ATTENDING:

Rachel Hales (Clerk)

No/ Ref	Item/Notes	Action
1. 173. 23/24	<p>To receive any apologies for absence.</p> <ul style="list-style-type: none"> • Cllr MH. Accepted. 	
2. 174. 23/24	<p>To note declarations of interest relating to the agenda.</p> <ul style="list-style-type: none"> • None. 	
3. 175. 23/24	<p>To approve the draft minutes of the Full Council meeting held on 09/01/2024 and 12/03/2024.</p> <ul style="list-style-type: none"> • January – deferred until May as less than 3 members present. • March – it was agreed that the March meeting ended at 20.30pm, the minutes were approved and signed by Cllr FE. 	
4. 176. 23/24	<p>To consider co-opting a new member to the council.</p> <ul style="list-style-type: none"> • DT unable to attend due to work commitments. Deferred until May. 	
5. 177. 23/24	<p>Public Forum.</p> <ul style="list-style-type: none"> • None. 	
6. 178. 23/24	<p>Planning: to note any updates on planning matters.</p> <p>a. To consider a response to application P0215/24/FUL Orchard House, Lower Common, Aylburton, Lydney: <i>Change of use of log cabin from residential to holiday let.</i></p> <ul style="list-style-type: none"> • No comments. <p>b. To consider a response to application P0404/24/TCA Milling House, Millbrook Green, Aylburton: <i>Twin stemmed plum (P1) - Full removal. Tree produces little or no fruit and is in awkward location. Maple (M1) - Crown reduction of 30%. General ongoing management of this trees size. Hawthorn (HW1) - Full removal. Majority of tree overhangs rear portion of house. Conifers (C1, C2, C3) - Full removal. Trees are large and imposing in the garden. Holly (HL1) - Full removal. Top half of tree appears dead or dying back and it is of poor form. Sumac (S1) - Full removal. Tree is growing at an awkward angle. Elder (E1), Hazel coppice (HZ1) and Laurel (L1) - Reduce overall height down to approximately 1.8 metres. To create a manageable area of hedgerow. Re-plant 40 x Laurel in area indicated on the submitted sketch plan.</i></p> <ul style="list-style-type: none"> • The parish council does not object with the plans in principle but would prefer that the hedgerow planted be of a native variety as opposed to the 40 laurel hedges in the interests of biodiversity. Clerk to submit comments prior to the deadline or 11.04.24. 	RH
7. 179. 23/24	<p>To receive any updates from district and county councillors.</p> <ul style="list-style-type: none"> • None. Updates from Alan Preest circulated as received. 	
8. 180. 23/24	<p>Village Weeding: to consider options for village weed control.</p> <p>a. to consider quotes received for spraying. (summary of quotes received) (weeding brief)</p> <ul style="list-style-type: none"> • An additional quote of £360 received from Complete Landscapes. <p>b. to consider quotes received for hand-weeding. (none received at time of publishing agenda) (weeding brief)</p>	

	<p>i. Flower tubs</p> <ul style="list-style-type: none"> Tender has been issued for flower tubs, awaiting quotes. The clerk advised replacement tubs are available in B&M for £24.99 and it was agreed to purchase one. <p>j. School wall</p> <ul style="list-style-type: none"> There is an issues with brambles and ivy growing down and rooting down onto the pavement. Clerk to write to the school. 	RH																																																
13. 185. 23/24	<p>Highways: to note updates on 'live issues' reported.</p> <ul style="list-style-type: none"> Chapel Hill – grit bins. Parking – PCSO – invite again. Upper Common Potholes – lower common Clerk has written to Alan Preest regarding the village drains. 	RH																																																
14. 186. 23/24	<p>Resilience Fund: to consider potential projects and note deadline of 31 July for applications.</p> <ul style="list-style-type: none"> Cllr MT will prepare an application for a TRO. Clerk will look at other funding options. 	MT/RH																																																
15. 187. 23/24	<p>Finance</p> <p>a) To approve this month's payments, as shown on the payment schedule.</p> <table> <tr> <td>R Hales</td> <td>Clerk Pay Mar 24</td> <td>355.84</td> </tr> <tr> <td>HMRC</td> <td>Clerk PAYE</td> <td>89.00</td> </tr> <tr> <td>R Hales</td> <td>Expenses – Printing Sub</td> <td>4.49</td> </tr> <tr> <td>FoDDC</td> <td>Green Bins x 2</td> <td>110.00</td> </tr> <tr> <td>The Community Room</td> <td>Room Hire April Meeting</td> <td>20.00</td> </tr> <tr> <td>Countrywide</td> <td>Village Mowing</td> <td>392.57</td> </tr> <tr> <td>Glos PCC</td> <td>CSS Letters Q3 2023</td> <td>32.20</td> </tr> <tr> <td>PATA</td> <td>Payroll Services Q4</td> <td>31.05</td> </tr> <tr> <td>CCC4Business</td> <td>ANPR Data Storage, Firmware, License 24/25</td> <td>1152.00</td> </tr> </table> <p>Noted</p> <p>b) Income. To note any income received</p> <table> <tr> <td>29.02.2024</td> <td>Allotment Payment PB</td> <td>20.00</td> </tr> <tr> <td>07.03.2024</td> <td>Allotment Payment KM</td> <td>20.00</td> </tr> <tr> <td>11.03.2024</td> <td>Bank Interest</td> <td>13.52</td> </tr> <tr> <td>14.03.2024</td> <td>CCC4Business</td> <td>288.00*</td> </tr> <tr> <td>20.03.2024</td> <td>Ferrino & Partner</td> <td>75.00</td> </tr> <tr> <td>02.04.2024</td> <td>Allotment Payments MH & DR</td> <td>60.00</td> </tr> <tr> <td>02.04.2024</td> <td>Advert Payment LPE</td> <td>35.00</td> </tr> </table> <p>*Duplicate payment returned</p>	R Hales	Clerk Pay Mar 24	355.84	HMRC	Clerk PAYE	89.00	R Hales	Expenses – Printing Sub	4.49	FoDDC	Green Bins x 2	110.00	The Community Room	Room Hire April Meeting	20.00	Countrywide	Village Mowing	392.57	Glos PCC	CSS Letters Q3 2023	32.20	PATA	Payroll Services Q4	31.05	CCC4Business	ANPR Data Storage, Firmware, License 24/25	1152.00	29.02.2024	Allotment Payment PB	20.00	07.03.2024	Allotment Payment KM	20.00	11.03.2024	Bank Interest	13.52	14.03.2024	CCC4Business	288.00*	20.03.2024	Ferrino & Partner	75.00	02.04.2024	Allotment Payments MH & DR	60.00	02.04.2024	Advert Payment LPE	35.00	
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16. 188. 23/24	<p>Communications - To consider appropriate actions arising from this meeting, e.g. website, Facebook, Ducktown Echo, News Release, Notices, Leaflets.</p> <ul style="list-style-type: none"> Footpath Map 																																																	
17. 189. 23/24	<p>Exempt Business: to resolve that under section 100A of the Local Government Act 1972, that the public can be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 1 and 3 of schedule.</p> <ul style="list-style-type: none"> Approved 																																																	
18. 190. 23/24	<p>Aylburton Parish Land</p> <ul style="list-style-type: none"> REDACTED 	MT																																																
19. 189 23/24	<p>Council</p> <p>a. Council: To note the date of the next meeting: May Full Council meeting Tuesday 7 May at 7pm.</p> <ul style="list-style-type: none"> Noted 																																																	

	<p>b. To note the next meeting will take place at the new venue, Aylburton Memorial Hall.</p> <ul style="list-style-type: none">• Noted	
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Meeting ended 21:02 pm

Signed:..... (Chair)

Date:.....

DRAFT