

AYLBURTON PARISH COUNCIL

Minutes of the Full Council Meeting held on Tuesday 14 November 2023, 7.00pm at Aylburton Methodist Community Rooms

PRESENT:

Cllr Colin Newman (Chair)
 Cllr Claire Shirley
 Cllr Ray Woodward
 Cllr David Bayliss
 Cllr Mark Topping
 Cllr Mark Harvey

ATTENDING:

Rachel Hales (Clerk)
 1 resident

No/ Ref	Item/Notes	Action
1. 111. 23/24	To receive any apologies for absence. <ul style="list-style-type: none"> • Cllr Evans. Accepted. 	
2. 112. 23/24	To note declarations of interest relating to the agenda. <ul style="list-style-type: none"> • None. 	
3. 113. 23/24	To approve the draft minutes of the Full Council meeting held on 10/10/2023. <ul style="list-style-type: none"> • Approved. Signed by Cllr Newman. 	
4. 114. 23/24	Public Forum. <ul style="list-style-type: none"> • JH who runs Aylburton FB page in attendance with questions regarding the ANPR camera. Cllrs answered questions and clerk advised there would be an article on the subject in the next issue of The Ducktown Echo. 	
5. 115. 23/24	PCSO visit: to receive any updates from local PCSO. <ul style="list-style-type: none"> • Not in attendance. 	
6. 116. 23/24	Planning: a. to note any updates on planning matters. <ul style="list-style-type: none"> • P1361/23FUL arrived after agenda published. No comment. b. To consider a response to application P0987/23/FUL, Warren Haven, Lower Common, Aylburton, Lydney, Extensions to cattle shelter. <ul style="list-style-type: none"> • No comments. c. To consider a response to application P1366/23/FUL, Taurus Crafts, Lydney Park Estate, Lydney, installation of six rapid electric vehicle charging stations within the car park. <ul style="list-style-type: none"> • Parish Council supportive of application, clerk to submit comments in favour. 	RH
7. 117. 23/24	To receive any updates from district and county councillors. <ul style="list-style-type: none"> • Cllr Topping, district councillor provided the following update; FoDDC have started process of electrifying waste collection fleet, this will be a gradual process due to cost. An ethical investment policy is being scrutinised. 	
8. 118. 23/24	Meeting dates & venue: to consider a change of meeting venue and dates from April 2024. <ul style="list-style-type: none"> • The village hall has been offered for Parish Council use, free of charge, however the meeting date would need to change to 1st Tuesday of each month. It was resolved to change meeting venue and date. Clerk to follow up/organise. 	RH
9. 119. 23/24	Milling Brook: to receive an update on clearing the brook. <ul style="list-style-type: none"> • The clerk had asked Two Rivers Housing when they would clear the brook to find out 2RH had been threatened by an alleged employee of the EA saying the brook could not be entered due to native fish/crayfish. Cllr RW followed this up to find out EA were not involved, and informed 2RH 	

	of this, asking them to clear the brook as a matter of urgency. Not yet cleared. Cllr RW to follow up.	RW
10. 120. 23/24	Highways: to note updates on 'live issues' reported. <ul style="list-style-type: none"> • Drains on High Street, Church Rd not cleared. Clerk to report again. • Path still overgrown near the end of the village, it was agreed to request lengthsman to clear the path, then send letter to resident to request it is kept clear. Chicken wire over the bank could be a solution. 	RH
11. 121. 23/24	Road Safety: to note any updates on the Zebra Now! Campaign and consider next steps. <ul style="list-style-type: none"> • No updates. Cllr RW proposed a village petition and that MS lead the campaign. Cllr MT suggested posters to support the petition. It was agreed that Cllr MT would speak with MS regarding this. • It was agreed that the clerk would put together a petition, and design/draft a poster. • Clerk to write to Charles Pedrick to ask for an update regarding the signs for the ANPR camera. • Cllr RW to contact Painswick PC about signs. • Cllr RW raised serious doubt about the reliability to date for information provided by the speed camera. This had been improved following the recalibration and moving of the camera but previous data looked suspect. 	RH RW
12. 122. 23/24	Budget 2024/25: to begin drafting the budget for 2024/25. <ul style="list-style-type: none"> • There were discussions regarding various aspects of the budget. It was agreed to keep any precept rise to no more than 5%. • Clerk to find out if parish insurance will cover councillors volunteering to carry out weed control. 	RH
13. 123. 23/24	Finance <ol style="list-style-type: none"> To review the month's payments against the budget. <ul style="list-style-type: none"> • Noted. To approve this month's payments. <ul style="list-style-type: none"> • Approved (payment schedule) 1 payment to be checked *Greens Solicitors Income. To note any income received <ul style="list-style-type: none"> • Noted To note the completion of the Budget Report and Bank Reconciliation of Q2 2023/24. <ul style="list-style-type: none"> • Noted. Cllr CS to carry out Q1 and Q2 internal controls checks. 	
14. 124. 23/24	Communications - To consider appropriate actions arising from this meeting, e.g. website, Facebook, Ducktown Echo, News Release, Notices, Leaflets. <ul style="list-style-type: none"> • Petition, zebra crossing posters, FB request for volunteers. 	
15. 125. 23/24	Council <ol style="list-style-type: none"> Council: To note the date of the next meeting: December Full Council meeting Tuesday 12 December at 7pm. d. Noted. 	

Meeting ended at 20.36 pm

Signed:..... (Chair)

Date:.....