



# Aylburton Parish Council

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4 January 2024

## To all members of the Council

You are hereby summoned to attend as a member of Aylburton Parish Council the below meeting, for the purpose of transacting the following business. **Please refer to the meeting pack for any notes on agenda items.**

Ms Rachel Hales, Clerk to the Council

*Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.*

## Agenda: Full Council Meeting

7pm on Tuesday 9 January 2024 at Aylburton Methodist Community Room

1. To receive any apologies for absence.
2. To note declarations of interest relating to the agenda.
3. To approve the [draft minutes](#) of the Full Council meeting held on 12/12/2023.
4. Public Forum.
5. Planning: to note any updates on planning matters.
6. To receive any updates from district and county councillors.
7. Village weed control: to [consider a proposal](#) to return to spraying weeds in the village.
8. Parish: To consider a suitable location for Brian Thornes memorial bench.
9. Highways: to note updates on [‘live issues’](#) reported.
10. Budget 2024/25: to formally approve the budget for 2024/25.
  - a) [Payments](#)
  - b) [Receipts/Reserves](#)
11. Finance
  - a) To review the month’s payments against the budget.
  - b) To approve this month’s payments, as shown on the payment schedule.

R Hales	Clerk Pay Dec 23	355.84
HMRC	Clerk PAYE	89.00
PATA	Payroll Q3	35.80
Forest Equipment Srvs	Dog Bins Aug, Sep, Oct	316.80
  - c) **Income. To note any income received**

04/12/2023	Ferrino & Partner	75.00
07/12/2023	Ben Lewis Services	75.00
12/12/2023	Lydney Park Estate	75.00
11/12/2023	Bank Interest	13.91
12. Communications - To consider appropriate actions arising from this meeting, e.g. website, Facebook, Ducktown Echo, News Release, Notices, Leaflets.
13. Exempt Business: to resolve that under section 100A of the Local Government Act 1972, that the public can be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 1 and 3 of schedule.
14. Aylburton Parish Land
15. Council
  - a) To consider appointing [GAPTC to carry out the internal audit for 2023-24 at a cost of £180.](#)
  - b) To review and re-adopt the following policies and procedures:
    - i. [ANPR Principles](#)
    - ii. [ANPR Camera System Privacy Impact Assessment](#)
    - iii. [ANPR Camera System Data Reporting & Sharing](#)
  - c) Council: To note the date of the next meeting: March Full Council meeting Tuesday 12 March at 7pm.