



Aylburton Parish Council

Parish Clerk: Rachel Hales • 33 Boating Lake Lane, Lydney, GL15 5GA • Tel: 01594 801218
Email: aylburtonclerk@outlook.com • www.aylburton.net/council

4 July 2023

To all members of the Council

You are hereby summoned to attend as a member of Aylburton Parish Council the below meeting, for the purpose of transacting the following business. **Please refer to the meeting pack for any notes on agenda items.**

Ms Rachel Hales, Clerk to the Council

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.

Agenda: Full Council Meeting

7 pm on Tuesday 11 July 2023 at Aylburton Methodist Community Room

1. To receive any apologies for absence.
2. To note declarations of interest relating to the agenda.
3. To approve the draft minutes of the [Full Council meeting](#) held on 13/06/2023.
4. To consider co-opting two members to fill the current vacancies.
5. Public Forum.
6. Planning: to note any updates on planning matters.
 - a) To consider a response to applications [P0739/23/LBC](#) & [P0738/23/FUL](#) (Listed building consent for erection of single storey extensions to the cellar and kitchen. The Cross Inn, High Street, Aylburton GL15 6DE)
7. To receive any updates from district and county councillors.
8. To note any updates on previous agenda items:
 - a) Cherry trees
 - b) Allotment water supply
 - c) Verges
 - d) Footpaths
9. Flooding: to note any updates relating to flooding issues at Milling Brook.
10. Village mowing:
 - a) To consider instructing Countrywide to cease cutting the verges at Milling Brook.
 - b) To note any other mowing updates.
11. The Ducktown Echo:
 - a) To formally agree to Dave Crabbe taking over production of the newsletter.
 - b) To review the current delivery arrangements.
12. Upper Common:
 - a) To approve the expense of £49.19 for the purchase of a new padlock for the gate to the village green.
 - b) To note any update on the noticeboard repairs.
13. Road Safety:
 - a) To note any updates relating to the ANPR camera.
 - b) To note the ongoing costs of running the AutoSpeedWatch ANPR camera (£148 yearly).
 - c) To note any update on Zebra Now posters.
14. Flower tubs:
 - a) To note the updated flower tub map and asset register, showing the position and addition of new tubs.
15. Highways: to note updates on [‘live issues’ reported](#).



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16. Finance

a) To review the [month's payments against the budget](#).

b) To approve this month's payments

R Hales	Clerk Pay June 23	328.17
HMRC	Clerk PAYE	82.00
R Hales	Reimbursement – PrintSub June	4.49
R Hales	Reimbursement – Padlock	49.19
P Goodchild	Village Weeding June 23	48.00
Countrywide	Mowing June 23	1132.42
Mowtech	Mowing May/June	240.00
RMorgan	School/Church Mowing June	270.00
PATA	Payroll Q1 of 23/24	25.80
C Newman	Reimbursement – flower tubs	119.96
Coinros	Plants – flower tubs	484.99
Rise&Shine	Bus Shelter Cleaning Mar-Jun	45.00
FoDDC	Recharge – Election 2023 costs	211.80
Income. To note any income received		
09/06/2023	Bank Interest	5.63
09/06/2023	VAT Refund	3424.80

17. **Communications - To consider appropriate actions arising from this meeting, e.g. website, Facebook, Ducktown Echo, News Release, Notices, Leaflets.**

18. **Exempt Business:** to resolve that under section 100A of the Local Government Act 1972, that the public can be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 1 and 3 of schedule.

19. **Aylburton Parish Land**

20. **Council**

a) **Standing Orders:** to note the recent revisions as of May 2023.

b) **REFD fund:** to note the deadline for applications (31 July 2023)

c) **Council:** To note the date of the next meeting: **September Full Council meeting Tuesday 12 September at 7pm.**