

AYLBURTON PARISH COUNCIL
Minutes of the Full Council Meeting held on Tuesday 9th May 2023, 7.00 pm
at Aylburton Methodist Community Rooms

PRESENT:

Cllr Colin Newman (Chair)
 Cllr Mark Topping
 Cllr Frankie Evans
 Cllr Claire Shirley
 Cllr Mark Harvey

ATTENDING:

Rachel Hales (Clerk)

Meeting opened at 7.21pm

No/ Ref	Item/Notes	Action
1. 019. 23/24	To note declarations of interest relating to the agenda. <ul style="list-style-type: none"> • Cllr Shirley regarding a planning appeal discussed in item 4a as it relates to a neighbour. 	
2. 020. 23/24	To approve the draft minutes of the meeting on 11/04/2023. <ul style="list-style-type: none"> • Approved, signed by Cllr Newman. 	
3. 021. 23/24	Public Forum <ul style="list-style-type: none"> • None. 	
4. 022. 23/24	Planning <ol style="list-style-type: none"> a. To note any updates on planning matters. <ul style="list-style-type: none"> • An appeal had been lodged following refusal of application P0276/22/OUT relating to 91 High Street. The Parish Council did not previously raise any objections to this application. • A discussion took place, and it was agreed to raise concerns regarding the threat to the linear aspect of the village, which could potentially affect future planning applications. There were also concerns regarding access if approved as it would lead to increased vehicle movements on and off the A48. b. To consider application P0537/23/TCA No objections. c. To consider application P0398/23/FUL No objections 	RH
5. 023 23/24	To receive any updates from district and county councillors. <ul style="list-style-type: none"> • No updates. 	
6. 024. 23/24	Road Safety: to note an update on the following items and agree next steps. <ol style="list-style-type: none"> a. ANPR cameras. <ul style="list-style-type: none"> • No updates on signs. • Clerk confirmed that following discussions with Rob Vestey, the Parish Council can begin to send through details of offenders to the police, up to 10 per week. There is no cost at this time. • A discussion took place regarding the best method of selecting vehicles. • Position of ASW camera approved by police and Highways and a request has been submitted. Cllr Topping to write to Matthew Parker. 	MT

	<ul style="list-style-type: none"> • Clerk to find out if there ongoing costs associated with the ASW camera. <p>b. Traffic Regulation Orders</p> <ul style="list-style-type: none"> • Cllr Topping met with Nathan Choat, who advised yellow lines along Chapel Hill could potentially be added to a TRO, reducing the cost. • Alvington Parish Council is very interested in collaborating to achieve a TRO to reduce speeds in and between both villages. It will need support of Alan Preest for funding. Nathan Choat would support a 40MPH speed limit from Sandford Road. <p>c. Village gateways</p> <ul style="list-style-type: none"> • Discussed with Nathan Choat, and the idea was approved in principle. • The favoured position would be just in front of the 30MPH signs or potentially clipped to the signs. Cllr Topping to look at quotes and costs. 	RH
7. 025. 23/24	<p>Highways: to note updates on live issues reported.</p> <ul style="list-style-type: none"> • No updates to current issues. • Cllr Shirley mentioned uneven and overgrown footpath opposite Stockwell Lane, clerk confirmed this issue had been reported to Highways. • Cllr Evans reported a build-up of gravel where New Road meets Church Rd, on the junction. Clerk to report to Highways. 	RH
8. 026. 23/24	<p>Upper Common</p> <p>a. Noticeboard: to note any update on repairs to the noticeboard on Upper Common.</p> <ul style="list-style-type: none"> • No update. Clerk had been in contact with MV who is very busy but has the repair on his to-do list. <p>b. Village Green: to discuss making copies of key to the gate and keeping a key register.</p> <ul style="list-style-type: none"> • Clerk to have another copy cut, and to create key register. Cllr Evans volunteered to be a key holder. • Cllr Topping noted that the gate was unlocked on two occasions and a discussion took place as to whether the lock should be changed. 	RH
9. 027. 23/24	<p>Phone kiosk: to note any update on quotes for kiosk painting.</p> <ul style="list-style-type: none"> • No update. 	
10. 028. 23/24	<p>Cherry trees: to note update on costings and consider potentially contributing to the cost.</p> <ul style="list-style-type: none"> • DC had provided a quote of 30 trees x £25. • A discussion took place, where it was raised that permission from Highways and Taurus Crafts would be required, and at this stage the Parish Council did not have enough information to consider any contribution to costs. • Once permission in in place, there no objections in principle and we would then be happy to consider costs and contributions. 	
11. 029. 23/24	<p>Flower tubs: to consider plans for planting the flower tubs.</p> <ul style="list-style-type: none"> • Cllr Newman had spoken to DG regarding supplying the plants and volunteered to plant up the tubs. • Clerk to check prices of tubs. 	CN
12. 030. 23/24	<p>Finance</p> <p>a) To review the months expense against the budget.</p>	RH

	<ul style="list-style-type: none"> Noted. A payment of £96 for Mowtech was queried. Clerk to contact Mowtech and ask for confirmation of days the grass was cut in April. b) To ratify a payment of £130 + £26 VAT made to Portable Welfare Ltd, as agreed in April meeting. Ratified. c) To approve this month's payments <table border="0" data-bbox="288 416 1299 887"> <tr> <td>R Hales</td> <td>Clerk Pay April 23</td> <td>328.17</td> </tr> <tr> <td>HMRC</td> <td>Clerk PAYE</td> <td>82.00</td> </tr> <tr> <td>LTC</td> <td>Cemetery maintenance</td> <td>373.98</td> </tr> <tr> <td>Mowtech</td> <td>Upper Common Mowing April</td> <td>96.00**</td> </tr> <tr> <td>Richard Morgan</td> <td>Churchyard Mowing April</td> <td>120.00</td> </tr> <tr> <td>Richard Morgan</td> <td>School Mowing April</td> <td>30.00</td> </tr> <tr> <td>Countrywide</td> <td>Village Mowing Mar 23</td> <td>377*47***</td> </tr> <tr> <td>Lydney Park Estate</td> <td>Kears Moor Rent</td> <td>90.00</td> </tr> <tr> <td>Severn C Products</td> <td>Coronation gift for school</td> <td>450.67*</td> </tr> <tr> <td>Countrywide</td> <td>Village Mowing Apr 23</td> <td>754.94</td> </tr> <tr> <td>P Goodchild</td> <td>Village Weeding Apr 23</td> <td>36.00</td> </tr> <tr> <td>R Hales</td> <td>Stationery</td> <td>13.81</td> </tr> </table> <p><i>*£11.71 higher than figure provided in April Meeting – the order needed to be made for 74 students rather than the 72 the figure was calculated from.</i></p> <ul style="list-style-type: none"> Approved. **in dispute. ***payment made in April – included in error. d) Income. To note any income received <table border="0" data-bbox="288 1111 1179 1346"> <tr> <td>09/04/2023</td> <td>Bank Interest</td> <td>5.51</td> </tr> <tr> <td>17/04/2023</td> <td>Allotment Payment AR</td> <td>40.00</td> </tr> <tr> <td>17/04/2023</td> <td>Allotment Payment DE</td> <td>10.00</td> </tr> <tr> <td>19/04/2023</td> <td>Allotment Payment CN</td> <td>40.00</td> </tr> <tr> <td>21/04/2023</td> <td>FODDC Precept Part 1 of 2</td> <td>9046.00</td> </tr> <tr> <td>28/04/2023</td> <td>Allotment Payment PC</td> <td>20.00</td> </tr> </table> Noted 	R Hales	Clerk Pay April 23	328.17	HMRC	Clerk PAYE	82.00	LTC	Cemetery maintenance	373.98	Mowtech	Upper Common Mowing April	96.00**	Richard Morgan	Churchyard Mowing April	120.00	Richard Morgan	School Mowing April	30.00	Countrywide	Village Mowing Mar 23	377*47***	Lydney Park Estate	Kears Moor Rent	90.00	Severn C Products	Coronation gift for school	450.67*	Countrywide	Village Mowing Apr 23	754.94	P Goodchild	Village Weeding Apr 23	36.00	R Hales	Stationery	13.81	09/04/2023	Bank Interest	5.51	17/04/2023	Allotment Payment AR	40.00	17/04/2023	Allotment Payment DE	10.00	19/04/2023	Allotment Payment CN	40.00	21/04/2023	FODDC Precept Part 1 of 2	9046.00	28/04/2023	Allotment Payment PC	20.00	
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13. 031. 23/24	<p>Communications - To consider appropriate actions arising from this meeting, e.g. website, Facebook, Ducktown Echo, News Release, Notices, Leaflets.</p> <ul style="list-style-type: none"> Clerk to email secretary of WI to thank them for the Coronation Display. Clerk to advertise Annual Parish Assembly on Facebook and on noticeboards. 	RH																																																						
14. 032. 23/24	<p>Exempt business – to resolve that under section 100A of the Local Government Act 1972, that the public can be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 1 and 3 of schedule.</p> <ul style="list-style-type: none"> Approved. 																																																							
15. 033. 23/24	<p>Aylburton Parish Land</p> <ul style="list-style-type: none"> REDACTED 	RH																																																						

16.034.23/24	Council a. To agree to start the process for seeking co-options onto the council. <ul style="list-style-type: none"> • 2 Vacancies available, clerk to advertise on noticeboards and Facebook. b. To note any correspondence and any notes from the clerk. <ul style="list-style-type: none"> • Annual leave dates for the clerk were approved. c. To note the date of the next meeting: Annual Parish Assembly: Tuesday 16 May 2023 at 7pm, June Full Council Meeting: Tuesday 13th June 2023 at 7 pm <ul style="list-style-type: none"> • Noted. 	RH
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Meeting ended at 20.52 pm

Signed:..... Chairman

Date:.....