



Aylburton Parish Council

Parish Clerk: Rachel Hales • 33 Boating Lake Lane, Lydney, GL15 5GA • Tel: 01594 801218
Email: aylburtonclerk@outlook.com • www.aylburton.net/council

8th March 2023

To all members of the Council

You are hereby summoned to attend as a member of Aylburton Parish Council the below meeting, for the purpose of transacting the following business. **Please refer to the meeting pack for any notes on agenda items.**

Ms Rachel Hales, Clerk to the Council

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.

Agenda: Full Council Meeting

7 pm on Tuesday 14th March 2023 at Aylburton Methodist Community Room

1. To receive any apologies for absence.
2. To note declarations of interest relating to the agenda.
3. To approve the draft minutes of the meeting held on [14/02/2023](#).
4. Public Forum.
5. Planning
 - a) To note any updates on planning matters.
6. To receive any updates from district and county councillors.
7. Two Rivers – to discuss with a representative of Two Rivers Housing Association the following topics.
 - a) Mowing in the village
 - b) Garages at the rear of Millbrook Green.
8. Grass cutting
 - a) To consider Countrywide & Mowtech quotes for mowing Upper Common.
 - b) To revise the grass-cutting maps for both the village and Upper Common.
9. Village gateways – to consider the purchase of village gateway barriers/signs at each end of the village.
10. Noticeboards – to consider repairing or replacement based on quotes received.
11. Phone kiosk painting – to consider obtaining quotes or find a volunteer.
12. Printer – to consider replacing the printer and taking up a printing subscription.
13. Elections 2023 – to discuss upcoming May elections.
14. To consider a change of meeting venue and schedule.
15. Road Safety - to consider the position of the new ANPR camera at the north end of the village and whether to reposition the existing ANPR camera at the southern end of the village, at a cost of £200 plus VAT.
16. Highways - to note [updates on live issues reported](#).
17. Cherry tree planting – to note any update to this item, previously discussed in February.
18. Coronation – to consider any potential plans for the upcoming King’s Coronation in May.
19. Dog Bins – to note an increase in the cost of emptying dog bins in the village to £5.50 plus VAT, to take effect from 1st April 2023.
20. Finance
 - a) To approve this month’s payments

R Hales	Clerk Pay Feb 23	331.97
HMRC	Clerk PAYE	78.20



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M Topping	Litter Picking Jan 22	57.50
Rise & Shine	Bus Shelter Cleaning Sep-Feb	90.00
Forest Equipment Services	Dog Bins Nov, Dec, Jan	336.00
GAPTC	Training MTopping	35.00*
Rachel Hales	Reimbursement – printer paper	4.75
FoDDC	Green Bins x 2	100.00

**Invoice received in July 22 but was unpaid. Verified by clerk.*

b) Income. To note any income received

09/02/2023	Bank Interest	4.44
20/02/2023	Compensation - Flower Tub	80.00
23/02/2023	Resilient Fund – Grant	3701.01
06/03/2023	Allotment Payment	20.00

- 21. Communications - To consider appropriate actions arising from this meeting, e.g. website, Facebook, Ducktown Echo, News Release, Notices, Leaflets.**
- 22. Exempt business – to resolve that under section 100A of the Local Government Act 1972, that the public can be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 1 and 3 of schedule.**
- 23. Aylburton Parish Land**
- 24. Council**
- a) **To note the date of the next meeting: April Full Council Meeting: Tuesday 11th April 2022 at 7 pm.**