



# Aylburton Parish Council

Parish Clerk: Rachel Hales • 33 Boating Lake Lane, Lydney, GL15 5GA • Tel: 01594 801218  
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Monday 31<sup>st</sup> October 2022

## To all members of the Council

You are hereby summoned to attend as a member of Aylburton Parish Council the below meeting, for the purpose of transacting the following business. **Please refer to the meeting pack for any notes on agenda items.**

Ms Rachel Hales, Clerk to the Council

*Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.*

## Agenda: Full Council Meeting

7 pm on Tuesday 8<sup>th</sup> November 2022 at Aylburton Methodist Community Room

1. To receive any apologies for absence.
2. To note declarations of interest relating to the agenda.
3. To approve the [draft minutes of the meeting on 18/10/22](#).
4. Public forum.
5. Planning
  - a) To note any updates on planning matters.
6. To receive any updates from district and county councillors.
7. Traffic Impact Reduction – to consider next steps.
8. Budget – to begin drafting budget for 2023.
9. Emergency Plan – to consider next steps.
10. Parish Objectives – to discuss aims and objectives for 2023.
11. Noticeboards – to consider asking Tudor Rose to undertake emergency notice board repairs.
12. Flooding and Drainage – updates from Cllr Topping and Cllr Newman.
13. Highways. To consider live issues for reporting to GCC Highways and note any [updates on those already reported](#).
14. Defibrillator – to consider arranging refresher training.
15. Weeding – to review the year and consider any changes.
16. Churchyard Wall – to consider commissioning repairs.
17. Two Rivers – Propose the council write to Two Rivers regarding the following items.
  - a) To ask what the plans and timescales are for clearing the garages at the rear of Millbrook Lane.
  - b) That the council would propose cutting all the grass in the village and ask Two Rivers to contribute to the cost.
  - c) To ask for a Two Rivers representative to attend the next council meeting and answer these questions.
18. Finance
  - a. Training: To consider GAPTC Finance for Councillors course for Cllr Dean (£30).
  - b. To approve this month's payments.

M Humphries	Clerk Pay Oct 2022	401.27
R Hales	Clerk Pay Oct 2022	204.12
Countrywide	Ground Maintenance Oct 22	685.70
Artytype	Ducktown Echo Autumn 22	140.00
Richard Morgan	Churchyard mowing	120.00
Richard Morgan	School mowing	30.00
HMRC	Clerk PAYE	55.40
Mowtech	Upper Common Mowing Sep-Oct	324.00
M Topping	Village Weeding Sep-Oct	96.00
M Topping	Litter Picking Sep-Oct	230.00

**19. Exempt business** – to resolve that under section 100A of the Local Government Act 1972, that the public can be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 1 and 3 of schedule

**20. Aylburton Parish Land**

**21. Council**

- a) **To note the date of the next meeting:** December Full Council Meeting: Tuesday 13<sup>th</sup> December 2022 at 7 pm