

AYLBURTON PARISH COUNCIL
Minutes of the Full Council Meeting held on Tuesday 8th November 2022,
7.00 pm at Aylburton Methodist Community Rooms

PRESENT:

Cllr Mark Topping
 (Chairman)
 Cllr Fiona Dean
 Cllr Ray Woodward
 Cllr Colin Newman
 Cllr Claire Shirley

ATTENDING:

Rachel Hales (Clerk)

No/ Ref	Item/Notes	Action
1. 086. 22/23	1. To receive any apologies for absence. <ul style="list-style-type: none"> • Cllr Evans and Cllr Blamey sent their apologies. Accepted. 	
2. 087. 22/23	2. To note declarations of interest relating to the agenda. <ul style="list-style-type: none"> • Cllr Shirley in relation to item 5a. • Cllr Topping in relation to item 14. 	
3. 088. 22/23	3. To approve the draft minutes of the meeting on 18/10/22. <ul style="list-style-type: none"> • Approved, with amendments to item 14. 	RH
4. 089. 22/23	4. Public forum. <ul style="list-style-type: none"> • Parishioners (6) attended to discuss their objections to the following planning applications P1271/22/PIP & P1272/22/PIP. 	
5. 090. 22/23	5. Planning a) To note any updates on planning matters. The following application was received P1271/22/PIP: Land Off Stockwell Lane, Aylburton, Lydney. Permission in principle for the erection of No.5 dwellings. There was further discussion on application P1272/22/PIP previously discussed at October's meeting. <ul style="list-style-type: none"> • Agreed to object to both applications. Clerk to send letters of objection to the FoDDC planning department by the deadline. 	RH
6. 091. 22/23	6. To receive any updates from district and county councillors. <ul style="list-style-type: none"> • None. 	
7. 092. 22/23	7. Traffic impact reduction – to consider next steps. <ul style="list-style-type: none"> • Deferred until December meeting due to time constraints. 	
8. 093. 22/23	8. Budget – to begin drafting budget for 2023. <ul style="list-style-type: none"> • Cllrs began drafting the budget for 2023. • Agreed to continue with the budget at December meeting. • Clerk to put together a balance sheet for this meeting. 	RH

9. 094. 22/23	9. Emergency plan – to consider next steps. <ul style="list-style-type: none"> • Cllr Topping established that Aylburton is not part of Lydney's emergency plan. Clerk to ask MH if paper copy of previous emergency plan among files. 	RH
10. 095. 22/23	10. Parish objectives to discuss aims and objectives for 2023. <ul style="list-style-type: none"> • Deferred until December meeting due to time constraints. 	
11. 096. 22/23	11. Noticeboards – to consider asking Tudor Rose to undertake emergency notice board repairs. <ul style="list-style-type: none"> • Awaiting quote – Cllr Topping to chase with Tudor Rose. Cllr Newman to look at costs for replacing. 	
12. 097. 22/23	12. Flooding and Drainage. To receive updates from Cllr Topping and Cllr Newman. <ul style="list-style-type: none"> • Cllr Newman met with Gavin from Lydney Park Estate - they are happy for the allotment fence to be cut at the bottom to create a gap which will alleviate flood risk to nearby properties. LPE state there are no suitable sites for an attenuation basin. Cllr Topping has been in discussion with Savills about allowing further discussions with GCC flood risk engineers. Awaiting a decision. • Cllr Woodward reported that Two Rivers have cleared the brook at Millbrook Green. 	
13. 098. 22/23	13. Highways. To consider live issues for reporting to GCC Highways and note any updates on those already reported. <ul style="list-style-type: none"> • The live issues list was noted and updated. • Cllr Topping to speak with Alan Preest regarding a site visit about the trash screen. • Cllr Dean noted a safety issue with the current state of the signs, and it was agreed to put together a 'working party' to clean the signs. 	MT FD
14. 099. 22/23	14. Defibrillator – to consider arranging refresher training. <ul style="list-style-type: none"> • Cllr Newman to make enquiries regarding refresher training. 	CN
15. 100. 22/23	15. Weeding – to review the year and consider any changes. <ul style="list-style-type: none"> • Discussion regarding the best method to carry out weeding in the village. It was agreed that any future proposal to revert to chemical spraying of weeds would need to be done when all councillors were present. • It was agreed to advertise the contract for weeding in the Ducktown Echo and on Facebook. 	
16. 101. 22/23	16. Churchyard wall – to consider commissioning repairs. <ul style="list-style-type: none"> • Cllr Woodward to get quotes for repairs. 	RW
17. 102. 22/23	17. Two Rivers – propose the council write to Two Rivers regarding the following items. a) to ask what the plans and timescales are for clearing the garages at the rear of Millbrook Lane.	

	<p>b) that the council would propose cutting all the grass in the village and ask Two Rivers to contribute to the cost.</p> <p>c) to ask for a Two Rivers Representative to attend the next council meeting and answer these questions.</p> <ul style="list-style-type: none"> • Agreed. Letter to be written to Two Rivers. 	RH																														
<p>18.</p> <p>103.</p> <p>22/23</p>	<p>18. Finance</p> <p>a. Training: To consider GAPTC Finance for Councillors course for Cllr Dean (£30)</p> <ul style="list-style-type: none"> • Agreed <p>b. To approve this month's payments.</p> <table> <tr> <td>M Humphries</td> <td>Clerk Pay Oct 2022</td> <td>401.27</td> </tr> <tr> <td>R Hales</td> <td>Clerk Pay Oct 2022</td> <td>204.12</td> </tr> <tr> <td>Countrywide</td> <td>Ground Maintenance Oct 22</td> <td>685.70</td> </tr> <tr> <td>Artytype</td> <td>Ducktown Echo Autumn 22</td> <td>140.00</td> </tr> <tr> <td>Richard Morgan</td> <td>Churchyard mowing</td> <td>120.00</td> </tr> <tr> <td>Richard Morgan</td> <td>School mowing</td> <td>30.00</td> </tr> <tr> <td>HMRC</td> <td>Clerk PAYE</td> <td>55.40</td> </tr> <tr> <td>Mowtech</td> <td>Upper Common Mowing Sep-Oct</td> <td>324.00</td> </tr> <tr> <td>M Topping</td> <td>Village Weeding Sep-Oct</td> <td>96.00</td> </tr> <tr> <td>M Topping</td> <td>Litter Picking Sep-Oct</td> <td>230.00</td> </tr> </table> <ul style="list-style-type: none"> • Approved 	M Humphries	Clerk Pay Oct 2022	401.27	R Hales	Clerk Pay Oct 2022	204.12	Countrywide	Ground Maintenance Oct 22	685.70	Artytype	Ducktown Echo Autumn 22	140.00	Richard Morgan	Churchyard mowing	120.00	Richard Morgan	School mowing	30.00	HMRC	Clerk PAYE	55.40	Mowtech	Upper Common Mowing Sep-Oct	324.00	M Topping	Village Weeding Sep-Oct	96.00	M Topping	Litter Picking Sep-Oct	230.00	
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<p>19.</p> <p>104.</p> <p>22/23</p>	<p>19.Exempt business – to resolve that under section 100A of the Local Government Act 1972, that the public can be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 1 and 3 of schedule</p> <ul style="list-style-type: none"> • Approved 																															
<p>20.</p> <p>105.</p> <p>22/23</p>	<p>20. Aylburton Parish Land</p> <ul style="list-style-type: none"> • <i>*REDACTED*</i> 																															
<p>21.</p> <p>106.</p> <p>22/23</p>	<p>21. Council</p> <p>a) To note the date of the next meeting Tuesday 13th December 2022 at 7pm.</p> <ul style="list-style-type: none"> • Noted. 																															

Meeting ended at 9.00pm

Signed:..... Chairman

Date:.....