



Aylburton Parish Council

Parish Clerk: Meg Humphries • 6 Court Road, Lydney, Gloucestershire GL15 5SY • Tel: 01594 719245
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Wednesday 6th July 2022

To all members of the Council: You are hereby summoned to participate as a member of Aylburton Parish Council on **Monday 11th July 2022** for the purpose of transacting the following business. Please refer to the meeting pack for notes on agenda items. Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.

Ms Meg Humphries, Clerk to the Council

Agenda: Full Council Meeting Monday 11th July 2022 at Aylburton Methodist Community Room

1. To receive any apologies for absence.
2. To note declarations of interest relating to the agenda.
To approve the [draft minutes of 14/06/22](#).
3. Public forum.
4. To receive any updates from district and county councillors.
5. Planning
 - a) To consider: [P0055/22/DISCON](#): Land Rear Of, 5 Cross Farm Close, Aylburton, Gloucestershire. Discharge of conditions 08 (Watercourse protection plan), 11 (Landscaping), 12 (Drainage) relating to planning permission P2003/21/FUL.
 - b) To consider [P0769/22/FUL](#) (planning) and [P0770/22/LBC](#) (listed building consent) for 34 High Street, Aylburton, Gloucestershire, GL15 6DE. Installation of an external air source heat pump. Removal of LPG tank, LPG boiler and flue
 - c) Any other planning matters.
6. Parish: to note updates on the following topics:
 - a) Flooding and drainage.
 - b) Road Safety.
 - c) Highways ([meeting pack](#)).
 - d) Public rights of way.
 - e) Trees/hedges.
 - f) Upper Common inc. walls.
 - g) Allotments.
 - h) Churchyard.
 - i) Verges.
 - j) Parish flower tubs.
 - k) Bus Shelters.
 - l) Litter-picking.
 - m) Dog waste bins.
 - n) Ducktown Echo.
 - o) Weeding.

7. Finance

a) To approve [this month's payments](#).

M Humphries	Clerk Pay June 2022 + backpay 21/22	576.60
Merlin Waste	Dog Bins June 2022	104.00
Countrywide	Village Mowing June 2022	685.70
HMRC	Clerk PAYE	47.60
GAPTC	Training: Introduction to Local Councils	14.00
PATA Payroll	Payroll services Q1 of 22/23	28.85
M Topping	Litter picking May/June	230.00
M Humphries	Reimbursement: Stamps	7.92
Graphics Shack	Nature Watch Summer 2022	100.00
R Morgan	Churchyard mowng Apr-Jun 2022	720.00
M Topping	Weeding May/June 2022	96.00
A Blamey	Reimbursement for flower tub fertiliser	11.98

b) Income. To note any income received since the last meeting:

09/06/22	Lloyds	Bank interest	0.07
20/06/22	PB	Allotment payment	20.00

- c) **Internal Controls: to note the completion of Quarter 2 2021/22 (retrospective)**
- d) **Internal Controls: to make arrangements for the Q3+4 21/22 checks.**

8. Council

- a) **To note any correspondence and any additional notes from the Clerk.**
- b) **To consider timekeeping in future meetings.**
- c) **To note the date of the next meeting: September Full Council Meeting: Tuesday 13th September 2022 at 7 pm.**