



Aylburton Parish Council

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Thursday 9th June 2022

To all members of the Council

You are hereby summoned to participate as a member of Aylburton Parish Council on **Tuesday 14th June 2022** for the purpose of transacting the following business. Please refer to the meeting pack for notes on agenda items.

Ms Meg Humphries, Clerk to the Council

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.

Agenda: Full Council Meeting Tuesday 14th June 2022 at Aylburton Methodist Community Room

1. To receive any apologies for absence.
2. To note declarations of interest relating to the agenda.
To approve the [draft minutes of 10/05/22](#).
3. Public forum.
4. To receive any updates from district and county councillors.
5. Planning
 - a) To consider: [P0676/22/FUL](#): 6 Upper Common, Aylburton, Gloucestershire, GL15 6DJ: Variation of condition 02 (approved plans) relating to planning permission P1878/20/FUL to allow for amendments to materials, staircase, fenestration and addition of solar panels.
 - b) Any other planning matters.
6. To consider quotations for a traffic camera, as per details circulated via email.
7. Parish: to note updates on the following topics:
 - a) Flooding and drainage.
 - b) Highways: to note any updates (see [meeting pack](#)).
 - c) Public rights of way.
 - d) Trees/hedges.
 - e) Former Upper Common allotments wall deterioration.
 - f) Allotments.
 - g) Grass cutting.
 - h) Wildlife verges.
 - i) Parish flower tubs.
 - j) Bus Shelters.
 - k) Litter-picking.
 - l) Dog waste bins.
 - m) Ducktown Echo including possible changes to delivery arrangements
 - n) Weeding
8. An initial open discussion: reviewing the Parish Plan and public outreach.
9. Finance
 - a) To approve training costs: [Introduction to Local Councils](#) for Cllr Dean, and [Chairmanship Skills](#) for Cllr Topping, plus any others requested.
 - b) To consider purchasing a small projector to aid with geographical discussions and transparency (shortlist emailed to councillors in advance).
 - c) To approve [this month's payments](#).

M Humphries	Clerk Pay May 2022	383.52
Merlin Waste	Dog Bins May 2022	104.00
Countrywide	Village Mowing April 2022	685.70
MowTech	Upper Common Mowing March-May	378.00
Merlin Waste	New bin for the Playing Field	150.00
Coinros Park	Bedding for Flower Tubs	469.80
GAPTC	Internal Audit 2021-22	175.00
MowTech	Planting up Flower Tubs	300.00

Income. To note any income received since the last meeting:

09/05/22	Lloyds	Bank interest	0.07
17/05/22	RE	Allotment payment	10.00
20/05/22	FODDC	Streetcleaning SLA	1,291.50
06/06/22	BM	Allotment payment	20.00

10. Annual Return 2021-22: To note the [Annual Internal Audit Report](#).

11. Annual Return 2021-22: To approve [Section 1 Annual Governance Statement](#).

12. Annual Return 2021-22: To approve [Section 2 Accounting Statements](#).

13. Annual Return 2021-2022: To note [analysis of significant year-on-year variances](#).

**14. Annual Return 2021-2022: To note the dates for the exercise of [public rights](#):
Monday 13th June to Friday 22nd July.**

15. Council

a) To note any correspondence and any additional notes from the Clerk including:

i) Email: Ash Dieback (Gloucestershire County Council).

ii) Email: Residential Design Guide consultation (FoDDC)

b) REACR fund: to discuss activity and representation.

c) To note the date of the next meetings:

- July Full Council Meeting: Tuesday 12th July 2022 at 7 pm.