

**AYLBURTON PARISH COUNCIL**  
**Minutes of the Full Council Meeting held on Tuesday 10<sup>th</sup> May 2022, 7.00 pm at**  
**Aylburton Methodist Community Rooms**

**PARTICIPATING:**

Cllr Mark Topping (Vice Chair)  
 Cllr David Bayliss  
 Cllr Andrew Blamey

**ATTENDING:**

Meg Humphries (Clerk)

No/ Ref	Item/Notes	Action
1. 013. 22/23	<b>To receive any apologies for absence.</b> Apologies received from Cllrs Evans and Shirley; accepted.	
2. 014. 22/23	<b>To note declarations of interest relating to the agenda.</b> None.	
3. 015. 22/23	<b>To approve the accuracy of the draft minutes of 08/03/2022 and 12/04/2022.</b> The minutes of 8/3 were approved and signed by Cllr Topping. The approval of the 12/4 minutes was deferred, due to there being fewer than three members present who were also present at that meeting.	
4. 016. 22/23	<b>Public forum.</b> None.	
5. 017. 22/23	<b>To receive any updates from district and county councillors.</b> County Councillor Alan Preet: various, as circulated via email. District Councillor Mark Topping – none.	
6. 018. 22/23	<b>Planning.</b> No new matters to consider. No updates.	
7. 019. 22/23	<b>Parish: to note updates on the following topics:</b> <b>a) Flooding and drainage.</b> <ul style="list-style-type: none"> <li>• A48 Milling Brook culvert – Gloucestershire County Council is discussing attenuation with landowners upstream.</li> <li>• Cllr Topping asked the drainage board who was responsible for the tidal flaps at the end of the brooks; they are the landowner's, i.e. Lydney Park Estate.</li> <li>• Cllr Blamey raised that the pumping station hasn't been pumping for the past month – usually, it actively pumps out the ditches. Ferneyley Brook seems to not be running currently. The drainage board are looking into this and will feed back to Cllr Topping.</li> <li>• Cllr Topping raised an issue with the watercourse coming down past Vine Hall, where the grass has been cut and has fallen into the water, so could clog it up and cause issues.</li> </ul> <b>b) Highways: to note any updates (see meeting pack).</b> The updates in the meeting pack were noted, with the following additional points <ul style="list-style-type: none"> <li>• Road safety: Cllr Topping continues the process of bidding for funding from the Police and Crime Commissioner and Build Back Better fund.</li> <li>• Numerous roadworks signs have seemingly been abandoned – Cllr Topping has made Stuart Budd (of Highways) aware.</li> <li>• Delivery of free '20 is plenty' bin stickers to the High Street is in progress, with one side of High Street done, and more stickers ordered.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Cllr Topping chased up Highways regarding changing the Alvington to Aylburton stretch from 60 mph to 50 mph; advised that this is in progress.</li> <li>• Cllrs Topping and Shirley are organising a mass road-crossing on Sat June 11<sup>th</sup> at noon, from the Cross monument.</li> </ul> <p><b>c) Public rights of way.</b> A resident has identified several issues and is in the process of writing them down; the council can then relay these to the county officer responsible. There was then a discussion about purchasing a small projector to aid discussions/decisions of a geographical nature as well as to aid transparency and information sharing during meetings. Clerk to gather information on suitable options.</p> <p><b>d) Trees/hedges.</b> None.</p> <p><b>e) Former Upper Common allotments wall deterioration.</b> No updates.</p> <p><b>f) Allotments.</b> Underpayment received for one plot; Clerk to write to the plothead to request outstanding amount.</p> <p><b>g) Grass cutting.</b> Cllr Bayliss highlighted the good quality of mowing in the churchyard, as well as the verges.</p> <p><b>h) Wildlife verges.</b> Cllr Topping updated the meeting and advised that the plug plants would be bought in the autumn so that the plants can get established for 2023. Signs indicating wildlife verges are now in place.</p> <p><b>i) Parish flower tubs.</b> These will be planted up in early June, once the risk of frosts has passed. The plants have been ordered from Coinros.</p> <p><b>j) Bus Shelters.</b> It was noted that two birds of prey had been found dead near the glass shelter but appeared to have been dumped there rather than having flown into the shelter; several councillors will be monitoring the situation. Countrywide has been asked to trim back brambles from behind the stone shelter by the Sandford Road junction.</p> <p><b>k) Litter-picking.</b> Cllr Topping found some flytipping and reported it to FoDDC.</p> <p><b>l) Dog waste bins.</b> The Clerk has requested dates of collection on invoices. The bin on the village playing field has now been replaced.</p> <p><b>m) Ducktown Echo.</b> The Spring edition has now been distributed.</p> <p><b>n) Weeding.</b> Cllr Topping will be commencing this work soon. There is still an opportunity for contractors to apply to take over the role though, and this has been featured in the Ducktown Echo.</p>	<p>MH</p> <p>MH</p>
<p><b>8.</b> <b>020.</b> <b>22/23</b></p>	<p><b>Finance</b></p> <p>a) <b>To ratify the additional payment of £19.70 to Cllr Bayliss for bench repair.</b> Ratified.</p> <p>b) <b>To approve this month's payments:</b> Approved. Authorisers: Cllrs Topping and Blamey.</p> <p>c) <b>Income.</b> To note any income received since the last meeting: Noted.</p>	
<p><b>9.</b> <b>021.</b> <b>22/23</b></p>	<p><b>Council</b></p> <p><b>a. To note any correspondence and any additional notes from the Clerk.</b> Noted; annual leave approved. Cllr Bayliss reported on the work of volunteers to repair the flagpole at the school and expressed his appreciation.</p> <p><b>b. To note the dates of the next meetings:</b></p> <ul style="list-style-type: none"> <li>• Annual Parish Assembly &amp; Annual Council Meeting: Tues 17<sup>th</sup> May at 7 p.m.</li> <li>• June Full Council Meeting: Tues 14<sup>th</sup> June at 7 p.m.</li> </ul>	

Meeting ended at 8.39 pm

Signed:..... Chairman

Date:.....