



# Aylburton Parish Council

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Thursday 9<sup>th</sup> December 2021

To all members of the Council

You are hereby summoned to participate as a member of Aylburton Parish Council on Tuesday 14<sup>th</sup> December 2021 for the purpose of transacting the following business. Please refer to the meeting pack for notes on agenda items.

Ms Meg Humphries, Clerk to the Council

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.

## Agenda: Full Council Meeting, Tuesday 14<sup>th</sup> December 2021

1. To receive any apologies for absence.
2. To note declarations of interest relating to the agenda.
3. To approve the [draft Minutes of the Full Council Meeting on 09/11/2021](#).
4. Public forum.
5. To receive any updates from district and county councillors.
6. Grass and grounds maintenance 2022-24: To consider tenders and award contracts.
7. Budget 2022-23: to sign off on the budget and precept requests for the coming year (see blue column of the latest [Budget Report](#)).

### 8. Planning.

- a. To consider [P1886/21/TCA](#): Allotments High Street Aylburton T1 Ash - Fell due to the presence of ash dieback and weak regrowth attachment points from previous pollard. At this point replanting has not been recommended in order to allow more light into the allotments.
- b. To consider [P1912/21/FUL](#): 93 High Street, Aylburton, Lydney, Gloucestershire. Variation of conditions 02 (approved plans) of planning permission P1964/20/FUL to allow for revisions to the position, length and height of the garage.
- c. To consider [P2016/21/TCA](#): 2 Walnut Gardens High Street Aylburton: Magnolia in back garden reduce by approx 30% in accordance with BS3998:2010 in order to prevent the shrub from becoming too large for its location.

### 9. Parish: to note updates on the following:

- a. Flooding and drainage.
- b. Highways: to note any updates (see [meeting pack](#)).
- c. Motocross complaints.
- d. Public rights of way.
- e. Trees/hedges. To consider supporting tree-planting in the parish.
- f. Former Upper Common allotments wall deterioration.
- g. Cross Inn.
- h. Allotments.
- i. Grass cutting.
- j. Wildflower verges.
- k. Parish flower tubs.
- l. The Cross Monument.
- m. Bus Shelters.
- n. Litter-picking.
- o. Dog waste bins.
- p. Housing Needs Survey: to note the update from FoDDC.
- q. Two Rivers garages.
- r. Kiosk on Upper Common.
- s. Armistice Day 2021.

### 10. Finance

#### a) Payments. To approve [this month's council payments](#).

Meg Humphries	Clerk Pay Nov 2021	£383.52
Merlin Waste	Dog Bins Nov 2021	£95.33
MowTech	Upper Common Sept/Oct 2021	324.00
British Legion	Poppy wreaths	£50.00
Graphics Shack	Nature Watch Printing Winter '21	£75.00
Artytype	Ducktown Echo Winter '21	£120.00
M Humphries	Reimb. Road safety flyers/signs	£85.51

**b) Income. To note any income received since the last meeting.**

09/11/21                      Bank interest    £0.07

**c) Refund of payment made to the parish council in error.** To ratify. Details circulated to all councillors in an email ahead of the meeting.

**d) [Bank Reconciliation for Quarter 2 of 21-22](#): To note.**

**e) [Budget Report for Quarter 2 of 21-22](#): To note.**

**11. To note any correspondence and any additional notes from the Clerk.**

**12. Council**

a) Asset check: to make arrangements for inspecting.

b) Exempt item. (Public Bodies (Admission to Meetings) Act 1960).

c) Climate change: to receive any updates.

d) To consider organising an open gardens day in 2022.

**13. To note the date of the next meeting: Tuesday 8<sup>th</sup> February 2021 at 7pm.**