

AYLBURTON PARISH COUNCIL
Minutes of the Full Council Meeting held on Tuesday 9th November 2021, 7.00 pm at
Aylburton Methodist Community Rooms

PARTICIPATING:

Cllr David Bayliss
 Cllr Andrew Blamey
 Cllr Claire Shirley
 Cllr Mark Topping

ATTENDING:

Meg Humphries (Clerk)
 3 members of the public

No/ Ref	Item/Notes	Action
1. 074. 21/22	To receive any apologies for absence. Apologies received from Cllrs Evans, Harrison and Lord. Accepted.	
2. 075. 21/22	To note declarations of interest relating to the agenda. None.	
3. 076. 21/22	To approve the accuracy of the draft Minutes of the Full Council Meeting on 19/10/2021. Approved; signed by Cllr Topping.	
4. 077. 21/22	Public forum. One member of the public raised her concerns over how slowly the roadworks were being carried out on the A48 so she had been in touch with Cllr Topping about this, and the fumes and the noise from queueing cars. Cllr Topping contacted the Highways area manager about this and as a result there is now a crew member operating the lights to prevent build-up of queues. There was a discussion of signage encouraging motorists to turn engine off and radio down while queueing. If this was not available from the crews or Highways, it was agreed to order some signs for the parish council to put up during roadworks. Two members of the public raised complaints about the wildlife verges: that they couldn't see any justification for it; that the appearance was poor, that there didn't appear to be any wildlife in them. Cllr Topping, as chairman and project lead, responded with information about the reasons for the project and the reasons behind the chosen method, as well as many instances of positive feedback.	MH
5. 078. 21/22	To receive any updates from district and county councillors. None.	
6. 079. 21/22	Road safety: to consider a motion calling for 20mph limit as a default for Aylburton residential streets, with exceptions where appropriate (see meeting pack); to note any updates on road safety strategy consultation. Cllr Topping presented the motion as it appeared in the meeting pack. He clarified that the support was for 20 mph in residential areas unless an exception was argued for. Cllr Topping proposed; Cllr Shirley seconded; agreed unanimously.	
7. 080. 21/22	Grasscutting and grounds maintenance 2022-24: To approve the briefs for flower tubs, Upper Common maintenance and village weed control. <ul style="list-style-type: none"> • The Clerk reported that the brief pack was nearly complete, based on previous discussion and feedback. • There was a further discussion on the wildlife verges, and Cllr Bayliss suggested the idea of planting some mature plants to get some more 'instant' 	

	<p>colour. It was agreed to take steps to add some more colour to the wildlife verges.</p> <ul style="list-style-type: none"> • Cllr Bayliss suggested an addition to the village mowing brief: raking the churchyard leaves up in October, November and December to maintain the condition of the grass. It was agreed to add this element to the village mowing brief. • Cllr Topping presented the weeding brief, which sought a change to hand-weeding (or at least chemical-free). It was agreed to adopt this approach for a one-year trial. 	<p>MT</p> <p>MH</p> <p>MH</p>
<p>8. 081. 21/22</p>	<p>Planning. To consider the following applications.</p> <p>a) P1759/21/FUL: 10 Milling Crescent, Aylburton, Lydney, Gloucestershire. Erection of a Single Storey side extension with associated works.</p> <p>No objections.</p>	
<p>9. 082. 21/22</p>	<p>Parish: to note updates on the following:</p> <p>a. Flooding and drainage. To note the distribution of floodsax. Cllr Blamey reported a section of Warth Brook that was high even though the river was at low tide. Final stretch is choked up w weeds, creating a bottleneck, therefore backing it up. Clerk to contact Lydney Park to ensure they're aware and to ask when it is next due to be maintained.</p> <p>b. Highways: to note any updates (see meeting pack). A48 road markings: these have now been repainted, so it was agreed to remove these from the list of outstanding Highways matters in the meeting pack. Road safety campaign: Cllr Topping, based on his discussions with community members, suggested Tuesday 11th January for a public meeting in the evening, then Saturday 15th would be the drop-in, joining up with the Methodist coffee morning. It was agreed to order 1,000 flyers, so some could go out with the winter Ducktown Echo, as well as a leaflet drop in early January.</p> <p>c. Motocross complaints. None.</p> <p>d. Public rights of way. PROW Darken Lane is very overgrown. Clerk to report to Highways.</p> <p>e. Trees/hedges. To consider supporting tree-planting in the parish. To be deferred until a better attended meeting.</p> <p>f. Former Upper Common allotments wall deterioration. None.</p> <p>g. Cross Inn. None.</p> <p>h. Allotments. Unusual waste noted on one of the plots; to be referred as seen fit.</p> <p>i. Grass cutting. Discussed above in item 7.</p> <p>j. Wildflower verges. Discussed above in item 7.</p> <p>k. Parish flower tubs. None.</p> <p>l. The Cross Monument. None.</p> <p>m. Bus Shelters. None.</p> <p>n. Litter-picking. The latest invoice reflects one round missed due to contractor illness.</p> <p>o. Dog waste bins. None.</p> <p>p. Housing Needs Survey. None.</p> <p>q. Two Rivers garages. The area has now been cleared by Two Rivers crew, who Cllr Topping reported seemed very competent.</p> <p>r. Kiosk on Upper Common. None.</p> <p>s. Armistice Day 2021. To note the arrangements for 11/11/21. The Clerk outlined the arrangements and made the meeting aware of the Poppies to Paddington scheme, which it was agreed not to take part in for 2021.</p>	<p>MH</p> <p>MH</p> <p>MH</p>

<p>10.083.21/22</p>	<p>Council a) Asset check: to make arrangements for inspecting. Clerk to liaise with Cllrs Lord and Evans. b) Exempt item. (Public Bodies (Admission to Meetings) Act 1960). Ongoing. c) Climate change: to receive any updates. Cllr Topping emphasised that the very small things that the council can do in the parish are important, especially as the parish council does not own any buildings or other major assets. <i>At 08.55, Cllr Topping proposed that the meeting cut-off was extended to 9.30 in order to transact all business on the agenda, which was agreed unanimously.</i> d) To consider organising an open gardens day in 2022. Deferred, as the proposer (Cllr Harrison) was not present.</p>	<p>MH</p>																					
<p>11.084.21/22</p>	<p>Finance a) Payments. To approve this month's council payments. Approved as follows</p> <table border="0"> <tr> <td>Meg Humphries</td> <td>Clerk Pay Oct 2021</td> <td>£383.52</td> </tr> <tr> <td>Merlin Waste</td> <td>Dog Bins Oct 2021</td> <td>£95.33</td> </tr> <tr> <td>Martin Rice</td> <td>Grasscutting Oct 2021</td> <td>£601.44</td> </tr> <tr> <td>Graphics Shack</td> <td>Nature Watch Printing</td> <td>£75.00</td> </tr> <tr> <td>Artytype</td> <td>Ducktown Echo Printing</td> <td>£120.00</td> </tr> <tr> <td>Mark Topping</td> <td>Litter-picking Sept/Oct</td> <td>£172.50</td> </tr> </table> <p>b) Income. To note any income received since the last meeting. Noted as follows</p> <table border="0"> <tr> <td>11/10/21</td> <td>Bank interest</td> <td>£0.07</td> </tr> </table> <p>c) Dog Waste Bins. To approve the purchase of a refurbished bin to replace broken unit on the playing field at a cost of £150, and to note an intended increase of 50p per bin collection to 6.00 per bin from April. New bin purchase agreed unanimously. Price increase noted.</p>	Meg Humphries	Clerk Pay Oct 2021	£383.52	Merlin Waste	Dog Bins Oct 2021	£95.33	Martin Rice	Grasscutting Oct 2021	£601.44	Graphics Shack	Nature Watch Printing	£75.00	Artytype	Ducktown Echo Printing	£120.00	Mark Topping	Litter-picking Sept/Oct	£172.50	11/10/21	Bank interest	£0.07	
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<p>12.085.21/22</p>	<p>To note any correspondence and any additional notes from the Clerk. An email complaint was received on several issues, which the Clerk relayed. The complaint was noted.</p>																						
<p>13.086.21/22</p>	<p>14. To note the date of the next meeting: Tuesday 14th December 2021 at 7pm. Noted.</p>																						

Meeting ended 9.25 pm

Signed:..... Chairman

Date:.....