



# Aylburton Parish Council

Parish Clerk: Meg Humphries • 6 Court Road, Lydney, Gloucestershire GL15 5SY • Tel: 01594 719245  
Email: aylburtonclerk@outlook.com • www.aylburton.net/council

Thursday 4<sup>th</sup> November 2021

To all members of the Council

You are hereby summoned to participate as a member of Aylburton Parish Council on Monday 11<sup>th</sup> October 2021 for the purpose of transacting the following business. Please refer to the meeting pack for any notes on agenda items.

Ms Meg Humphries, Clerk to the Council

*Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.*

## Agenda: Full Council Meeting, Tuesday 9<sup>th</sup> November 2021

1. To receive any apologies for absence.
2. To note declarations of interest relating to the agenda.
3. To approve the accuracy of the [draft Minutes of the Full Council Meeting on 19/10/2021](#).
4. Public forum.
5. To receive any updates from district and county councillors.
6. Road safety: to consider a motion calling for 20mph limit as a default for Aylburton residential streets, with exceptions where appropriate (see [meeting pack](#)); to note any updates on road safety strategy consultation.
7. Grasscutting and grounds maintenance 2022-24: To approve the briefs for flower tubs, Upper Common maintenance and village weed control.
8. Planning. To consider the following applications.
  - a) [P1759/21/FUL: 10 Milling Crescent, Aylburton, Lydney, Gloucestershire. Erection of a Single Storey side extension with associated works.](#)
9. Parish: to note updates on the following:
  - a. Flooding and drainage. To note the distribution of floodsax
  - b. Highways: to note any updates (see [meeting pack](#)).
  - c. Motocross complaints.
  - d. Public rights of way.
  - e. Trees/hedges. To consider supporting tree-planting in the parish.
  - f. Former Upper Common allotments wall deterioration.
  - g. Cross Inn.
  - h. Allotments.
  - i. Grass cutting.
  - j. Wildflower verges.
  - k. Parish flower tubs.
  - l. The Cross Monument.
  - m. Bus Shelters.
  - n. Litter-picking.
  - o. Dog waste bins.
  - p. Housing Needs Survey.
  - q. Two Rivers garages.
  - r. Kiosk on Upper Common.
  - s. Armistice Day 2021. To note the arrangements for 11/11/21.
10. Council
  - a) Asset check: to make arrangements for inspecting.
  - b) Exempt item. (Public Bodies (Admission to Meetings) Act 1960).
  - c) Climate change: to receive any updates.
  - d) To consider organising an open gardens day in 2022.
  - e) To adopt a new document: [Risk Management Schedule](#) (as recommended by auditor).
  - f) To adopt a new document: [Privacy notice for staff and members](#) (as recommended by auditor).

## 12. Finance

### a) Payments. To approve [this month's council payments](#).

|                |                         |         |
|----------------|-------------------------|---------|
| Meg Humphries  | Clerk Pay Oct 2021      | £383.52 |
| Merlin Waste   | Dog Bins Oct 2021       | £95.33  |
| Martin Rice    | Grasscutting Oct 2021   | £601.44 |
| Graphics Shack | Nature Watch Printing   | £75.00  |
| Artytype       | Ducktown Echo Printing  | £120.00 |
| Mark Topping   | Litter-picking Sept/Oct | £172.50 |

### b) Income. To note any income received since the last meeting.

|          |               |       |
|----------|---------------|-------|
| 11/10/21 | Bank interest | £0.07 |
|----------|---------------|-------|

**c) Dog Waste Bins.** To approve the purchase of a refurbished bin to replace broken unit on the playing field at a cost of £150, and to note an intended increase of 50p per bin collection to 6.00 per bin from April.

**13. To note any correspondence and any additional notes from the Clerk.**

**14. To note the date of the next meeting: Tuesday 14<sup>th</sup> December 2021 at 7pm.**