



# Aylburton Parish Council

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Monday 11<sup>th</sup> October 2021

To all members of the Council

You are hereby summoned to participate as a member of Aylburton Parish Council on Monday 11<sup>th</sup> October 2021 for the purpose of transacting the following business. Please refer to the meeting pack for any notes on agenda items.

Ms Meg Humphries, Clerk to the Council

*Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.*

**PLEASE NOTE THE DATE CHANGE DUE TO COVID INFECTION/EXPOSURE TO COVID AFFECTING COUNCILLORS.**

## Agenda: Full Council Meeting, Tuesday 19<sup>th</sup> October 2021

1. To receive any apologies for absence.
2. To note declarations of interest relating to the agenda.
3. To approve the accuracy of the [draft Minutes of the Full Council Meetings on 14/09/2021](#).
4. To elect a Vice Chair of the council (serving until the next Annual Council Meeting).
5. Public forum.
6. To receive any updates from district and county councillors.
7. Road safety: to formally approve the proposed strategy and consultation arrangements (see [meeting pack](#)).
8. Grasscutting and grounds maintenance 2022-24, part 2: To consider the briefs for flower tubs, Upper Common maintenance and village weed control.
9. Planning. To consider the following applications.
  - a. To consider [P0109/21/DISCON](#): Old Butchers Arms, Wesley Close, Aylburton, Lydney. Discharge of conditions 3 (details of gate and shed), 4 (details of replacement half-glazed external doors), 5 (details of conservation rooflights), 6 (details of thermal and sound insulation), 7 (details of new/replacement floorboards), 8 (details of internal fire rated doors), 9 (details of fire suppressant system) and 10 (specification for new lime render finish); P0317/21/LBC Listed Building Consent for conservation repairs and alterations including extending up into roof space.
  - b. To consider [P1678/21/TCA](#): Malthouse Cottage 30 High Street Aylburton 1 x Conifer and 1 x Bay tree - fell both due to excessive shading and low amenity value.
10. Parish: to note updates on the following:
  - a. Flooding and drainage. To note the donation from FoDDC of 2 x 5-pack of FloodSax and agree on how best to use them.
  - b. Highways: to note any updates (see [meeting pack](#)).
  - c. Motocross complaints.
  - d. Public rights of way.
  - e. Management of trees/hedges. To approve the quote to remove the fallen yew limb in the churchyard (see [meeting pack](#)).
  - f. Former Upper Common allotments wall deterioration.
  - g. Cross Inn.
  - h. Allotments.
  - i. Grass cutting.
  - j. Wildflower verges.
  - k. Parish flower tubs.
  - l. The Cross Monument.
  - m. Bus Shelters.
  - n. Litter-picking.
  - o. Dog waste bins
  - p. Housing Needs Survey.

- q. Two Rivers garages
- r. Armistice Day 2021.

- s. Nature Watch: to note the sponsorship of the next 6 issues, enabling expansion to 4 sides A4.

## 11. Council

- a) Exempt item. (Public Bodies (Admission to Meetings) Act 1960).
- b) Climate change: to receive any updates.
- c) To consider organising an open gardens day in 2022.
- d) To adopt a new document: [Risk Management Schedule](#) (as recommended by auditor).
- e) To adopt a new document: [Privacy notice for staff and members](#) (as recommended by auditor).

## 12. Finance

### a) Payments. To approve [this month's council payments](#).

Meg Humphries	Clerk Pay Sept 2021	£383.52
Merlin Waste	Dog Bins Sept 2021	£95.33
Martin Rice	Grasscutting Sept 2021	£601.44
Rise and Shine	Bus shelter cleaning Apr-Sept	£75.00
PATA	Payroll services	£23.85
Ayl. Methodist Church	Room hire	£15.00
Cllr Bayliss	Churchyard maint. materials	£33.77

### b) Income. To note any income received since the last meeting.

09/09/21	Bank interest	£0.07
24/09/21	FoDDC – precept pt 2 of 2	£8225.00

## 13. To note any correspondence and any additional notes from the Clerk.

## 14. To consider returning the regular meeting date to the second Tuesdays, and to note the date of the next meeting accordingly.