



Aylburton Parish Council

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Thursday 2nd September 2021

To all members of the Council

You are hereby summoned to participate as a member of Aylburton Parish Council on Tuesday 14th September 2021 for the purpose of transacting the following business. Please refer to the meeting pack for any notes on agenda items.

Ms Meg Humphries, Clerk to the Council

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.

Agenda: Full Council Meeting, Tuesday 14th September 2021

1. To receive any apologies for absence.
2. To note declarations of interest relating to the agenda.
3. To approve the accuracy of the [draft Minutes of the Full Council Meetings on 12/07/2021](#).
4. Public forum (to include comments on churchyard benches)
5. To receive any updates from district and county councillors.
6. Grasscutting and grounds maintenance 2022-24: To consider the proposed arrangements and initial draft brief.
7. Road Safety: a strategic update from Cllr Topping.
8. Planning. To consider the following applications.
 - a) P1401/21/TCA: Clear failed part of willow and remove remainder of tree in order to make safe. Remove 2 damaged conifers in back garden to prevent future failure. Pollard willow over entrance to playing field and trim back mahonia in order to prevent obstruction to access road. Remove lawsons cypress in back garden in order allow replanting and prevent shading. Replanting to be with heritage apple varieties, mulberries and fig trees (15 in total).
 - b) P1142/21/FUL: 28 Stockwell Lane Aylburton Lydney Conversion of barn to residential with two storey extension and associated works.
 - c) To consider or note any other planning matters.
9. Parish: to note updates on the following:
 - a. Flooding and drainage
 - b. Highways (see [meeting pack](#).)
 - c. Motocross complaints.
 - d. Public rights of way.
 - e. Management of trees/hedges.
 - f. Former Upper Common allotments wall deterioration.
 - g. Cross Inn.
 - h. Allotments.
 - i. Grass cutting.
 - j. Wildflower verges
 - k. Parish flower tubs.
 - l. Phone Kiosk, Upper Common.
 - m. The Cross Monument.
 - n. Bus Shelters.
 - o. Litterpicking.
 - p. Dog waste bins.
 - q. Housing Needs Survey.
 - r. Two Rivers garages.
8. Council
 - a) Exempt item. (Public Bodies (Admission to Meetings) Act 1960.)
 - b) Climate change: to receive any updates.
 - c) To consider organising an open gardens day in 2022.
9. Finance
 - a) To note the insurance arrangements for 2021-22. Year 3 of a 3-year agreement (£11 up from last year due to additional assets).
 - b) To ratify the payments made in August (no meeting held in August)

M Humphries	Pay July 2021	383.52
Merlin Waste	Dog Bins July 2021	101.33
Martin Rice	Grass-cutting July 2021	601.44
Artytype	Ducktown Echo printing Summer 21	120.00
MowTech	Upper Common grasscutting May-July	378.00

c) Payments. To approve this month's council payments.

M Humphries	Pay August 2021	383.52
Merlin Waste	Dog Bins July 2021	101.33
Martin Rice	Grass-cutting July 2021	601.44
Mark Topping	Litter-picking Jul-Aug 2021	230.00
Meg Humphries	Reimbursement for ink cartridge	19.15
Gloucestershire CC	Traffic surveys x 2	309.60
MowTech	Upper Common grasscutting May-July	162.00
Community First	Parish council insurance 2021-22	337.81
Simply Gardens	Weedkilling Aug 2021	130.00

d) Income. To note any income received since the last meeting.

09/07/2021	Bank Interest	0.07
09/08/2021	Bank Interest	0.07

e) Internal Controls: to appoint a councillor to carry out Quarter 1 21/22 internal controls and sign bank reconciliation.

f) To note the [21/22 Q1 budget and accounts report](#).

g) To note the [21/22 Q1 bank reconciliation](#).

10. To note any correspondence and any additional notes from the Clerk

11. To note the date of the next meeting – Full Council Meeting on Monday 11th October 2021 7 pm at the Methodist Community Rooms.