



Aylburton Parish Council

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Thursday 8th July 2021

To all members of the Council

You are hereby summoned to participate as a member of Aylburton Parish Council on Monday 12th July 2021 for the purpose of transacting the following business. Please refer to the meeting pack for any notes on agenda items.

Ms Meg Humphries, Clerk to the Council

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.

Agenda: Full Council Meeting, Monday 12th July 2021

1. To receive any apologies for absence.
2. To note declarations of interest relating to the agenda.
3. To approve the accuracy of the draft Minutes of the Full Council Meetings on [04/05/2021](#) and [14.06.2021](#).
4. Public forum.
5. To receive any updates from district and county councillors.
6. Planning. To consider the following applications.
 - a) [P1005/21/FUL: 97 High Street, Aylburton, Lydney, Gloucestershire. Two storey side extension to create home office and enlarged bedroom](#)
 - b) [P0317/21/LBC: The Old Butchers Arms Wesley Close Aylburton Listed Building Consent for conservation repairs and alterations including extending up into roof space and providing a new external balcony to the rear \(SE\) elevation.](#)
 - c) [REVISED PLANS for P0316/21/FUL The Old Butchers Arms Wesley Close Aylburton Installation of a balcony and fire escape on the rear \(SE\) elevation.](#)
 - d) [P1183/21/TCA: 34 High Street Aylburton Lydney: Remove 2 x Magnolia Trees \(one due to the presence of dieback and the other due to low amenity value\)](#)
 - e) [P1142/21/FUL: 28 Stockwell Lane, Aylburton, Lydney, Gloucestershire. Conversion of barn to residential with two storey extension and associated works.](#)
 - f) To consider or note any other planning matters.
7. Parish: to note updates on the following:
 - a. Flooding and drainage
 - b. Highways and Road Safety (see [meeting pack](#).)
 - c. Motocross complaints.
 - d. Public rights of way.
 - e. Management of trees/hedges.
 - f. Former Upper Common allotments wall deterioration.
 - g. Cross Inn.
 - h. Allotments.
 - i. Grass cutting.
 - j. Wildflower verges
 - k. Parish flower tubs.
 - l. Phone Kiosk, Upper Common.
 - m. The Cross Monument.
 - n. Bus Shelters.
 - o. Litterpicking.
 - p. Dog waste bins.
 - q. Housing Needs Survey.
 - r. Two Rivers garages.
8. Council
 - a) Exempt item. (Public Bodies (Admission to Meetings) Act 1960.)
 - b) Climate change: to receive any updates.
 - c) To consider organising an open gardens day in 2022.

9. Finance

a) To approve the standard pay increment increase (effective from April 2021) for the Clerk, from the 'old' scale of SCP 19 (£10.86 per hour) to SCP 20 (£11.08 per hour) and to note current pay scales (see [meeting pack](#)).

b) To note the price increase from 21/6/21 for Merlin Waste dog bin collections from £4.00 per unit to £5.50 per unit and consider any necessary actions (see [meeting pack](#)).

c) Payments. To approve this month's council payments.

M Humphries	Salary May 2021	383.52
Merlin Waste	Dog Bins April 2021	69.33
PATA	Payroll Services Q1 of 21-22	23.85
Mark Topping	Litterpicking May-Jun 2021	230.00
M Humphries	Reimbursement for replacement flower tub	35.09
Simply Garden	Weedspraying Jun 2021	130.00
Community Rooms	Meeting Room hire 2021-22	135.00
Graphics Shack	Printing – nature news Summer 2021	75.00
Martin Rice	Grass-cutting/flower tub planting	901.44
Coinros Park	Additional compost/bedding for flower tub	29.48

d) Income. To note any income received since the last meeting.

09/06/21	Bank Interest	0.07
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e) Internal Controls: to receive any updates.

10. To note any correspondence and any additional notes from the Clerk including planned annual leave for weeks commencing 2nd August and 9th August.

11. To note the date of the next meeting – Full Council Meeting on Monday 13th September 2021 7 pm at the Methodist Community Rooms.