



Aylburton Parish Council

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Thursday 10th June 2021

To all members of the Council

You are hereby summoned to participate as a member of Aylburton Parish Council on Monday 14th June 2021 for the purpose of transacting the following business. Please refer to the meeting pack for any notes on agenda items.

Ms Meg Humphries, Clerk to the Council

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.

Agenda: Full Council Meeting, Monday 14th June 2021

1. To receive any apologies for non-participation.
2. To note declarations of interest relating to the agenda.
3. To approve the accuracy of the [draft Minutes of the Full Council Meeting on 04.05.2021](#).
4. Public forum.
5. To receive any updates from district and county councillors.
6. Planning. To consider the following applications.
7. Parish: to note updates on the following:
 - a. Flooding and drainage
 - b. Highways and Road Safety including considering the use of Easy Fundraising to raise road safety funds (see [meeting pack](#).)
 - c. Motocross complaints.
 - d. Public rights of way.
 - e. Management of trees/hedges.
 - f. Former Upper Common allotments wall deterioration.
 - g. Cross Inn.
 - h. Allotments.
 - i. Grass cutting.
 - j. Wildflower verges
 - k. Parish flower tubs.
 - l. Phone Kiosk, Upper Common.
 - m. The Cross Monument.
 - n. Bus Shelters.
 - o. Litterpicking.
 - p. Dog waste bins.
 - q. Housing Needs Survey.
 - r. Two Rivers garages.
8. Council
 - a) Exempt item. (Public Bodies (Admission to Meetings) Act 1960.)
 - b) Ducktown Echo: to select a new print company and proposal for a nature insert. (see [meeting pack](#))
 - c) To note the [council's insurance arrangements](#).
 - d) Assets: To note the Cross monument's addition to the asset register (as the custodian only; not owner)
 - e) Training: To note upcoming GAPTC training offers and consider booking (see [meeting pack](#))
 - f) Climate change: to receive any updates.
 - g) Register of Members' Interests: to identify any actions required by members.

9. Finance

- a) Payments. To approve this month's council payments.

M Humphries	Salary May 2021	383.52
Merlin Waste	Dog Bins April 2021	69.33
Martin Rice	Village mowing April 2021	300.50
GAPTC	Internal Audit 2021	175.00
Coinros	Bedding and compost for tubs	465.75
Lydney Town Council	Annual Lydney Cemetery contribution	320.19
MowTech	Upper Common mowing	270.00
M Humphries	Clerk Expenses	48.82
Mark Topping	Litterpicking April-May 2021	230.00

- b) Income. To note any income received since the last meeting.

04/05/21	Allotment Payment – MH	40.00
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05/05/21	Parish Patch pymt	20.00
10/05/21	Bank Interest	0.07
14/05/21	FoDDC Street-cleaning pymt	1,291.50
17/05/21	Allotment Payment – IM	20.00

d) Internal Controls: to receive any updates.

10. AGAR 2020-2021: To note the [Annual Internal Audit Report](#) by the internal auditor (GAPTC).

11. AGAR 2020-2021: To approve [Section 1 of the Annual Governance and Accounting Return](#) (Annual Governance Statement).

12. AGAR 2020-2021: To approve [Section 2 of the Annual Governance and Accounting Return](#) (Accounting Statements).

13. AGAR 2020-2021: To note the [analysis of significant year-on-year variances](#).

14. AGAR 2020-2021: To note the [dates for the exercise of public rights](#): Wednesday 16th June to Wednesday 28th July inclusive.

15. To note any correspondence and any additional notes from the Clerk.

16. To note the date of the next meeting – Full Council Meeting on Monday 12th July 2021 7 pm at the Methodist Community Rooms.