

**AYLBURTON PARISH COUNCIL**  
**Minutes of the Full Council Meeting held on Tuesday 4<sup>th</sup> May 2021, 7.00 pm**  
**(remotely via Zoom)**

**PARTICIPATING:**

Cllr Steph Lord (Chairman)  
 Cllr Andrew Blamey  
 Cllr Claire Shirley  
 Cllr John Harrison

**ATTENDING:**

Meg Humphries (Clerk)

No/ Ref	Item/Notes	Action
1. 013. 21/22	<b>To receive any apologies for non-participation.</b> Apologies received from Cllrs Frankie Evans, David Bayliss, Mark Topping and Andrew Blamey.	
2. 014. 21/22	<b>To note declarations of interest relating to the agenda.</b> None.	
3. 014. 21/22	<b>To approve the accuracy of the draft Minutes of the Full Council Meeting on 12.04.2021. <u>It was resolved</u></b> to accept the minutes as an accurate record of the meeting.	
4. 015. 21/22	<b>Public forum.</b> None.	
5. 016. 21/22	<b>To receive any updates from district and county councillors.</b> None.	
6. 017. 21/22	<b>Planning. To consider the following applications.</b> No planning applications to review this month; no updates on planning matters.	
7. 018. 21/22	<p><b>a. Flooding and drainage</b> A48 culvert improvement project: the county council has now approved a quote for a full feasibility study, which should include modelling; Sophie Reid is currently awaiting a meeting date from GCC to discuss the next steps.</p> <p><b>b. Highways and Road Safety (see meeting pack.)</b> Updates in the meeting pack noted, with the following additional updates and issues raised:</p> <ul style="list-style-type: none"> <li>• Cllr Shirley suggested an Easy Fundraising link to help fund road safety activities and will look into this further to bring a proposal to a future meeting.</li> <li>• <b><u>It was resolved</u></b> to purchase 24 more 30 mph bin stickers as uptake had been good. Church Road drainage: the case has been reopened following observations by Cllr Bayliss, and the area rep will be looking into this.</li> <li>• Colliers Pitch hedge overgrowth is affecting visibility at the junction but Highways have once again returned a 'no fault found' response upon inspection.</li> <li>• The missing 'HGV limitations' sign at the entrance to Sandford Road has now been replaced.</li> </ul> <p><b>c. Motocross complaints.</b> Ongoing, Clerk in discussion with Cllr Topping to define purposes of the meeting.</p> <p><b>d. Footpaths.</b> None.</p> <p><b>e. Management of trees/hedges.</b> Cllr Bayliss had advised the Clerk that the beech hedge in the churchyard will need a hard prune next time.</p>	<p><b>CS</b></p> <p><b>MH</b></p>

	<p><b>f. Former Upper Common allotments wall deterioration.</b> Work has taken place to repair some sections.</p> <p><b>g. Cross Inn.</b> No updates at this time.</p> <p><b>h. Allotments.</b> Councillors and Clerk will carry out a site visit tomorrow at 4.30 pm to consider improvements, based on plothead feedback.</p> <p><b>i. Grass cutting.</b> There had been several queries regarding the lack of mowing particularly at the end of the village. Clerk to investigate.</p> <p><b>j. Wildflower verges.</b> No updates at this time.</p> <p><b>k. Parish flower tubs 2020.</b> The Clerk reported that the bedding plants had been ordered and that Martin Rice would be collecting them and planting them up in early June.</p> <p><b>l. Phone Kiosk, Upper Common.</b> It was resolved to sell the kiosk in a silent auction, to be advertised in the Ducktown Echo and on Facebook in the summer.</p> <p><b>m. The Cross Monument.</b> The meeting praised the WI's springtime decorations on the monument; the Clerk to relay these sentiments.</p> <p><b>n. Bus Shelters.</b> No updates at this time.</p> <p><b>o. Litter picking.</b> Cllr Shirley commented how on recycling day the crews don't pick up dropped items. Clerk to feed back to FoDDC.</p> <p><b>p. Dog waste bins.</b> No updates at this time.</p> <p><b>q. Housing Needs Survey.</b> No updates at this time.</p> <p><b>r. Two Rivers garages.</b> Ongoing – Clerk to request an update from Two Rivers.</p>	<p>MH</p> <p>MH</p> <p>MH</p>																											
<p><b>8.</b> <b>019.</b> <b>21/22</b></p>	<p><b>Council</b></p> <p><b>a) Exempt item. (Schedule 12A, Local Government Act 1972.)</b> Council assets were discussed.</p> <p><b>b) To finalise arrangements for the Annual Parish Assembly and the Annual Council Meeting.</b> Three dates identified: 24<sup>th</sup>, 25<sup>th</sup> or 26<sup>th</sup> May; Clerk to carry out a straw poll to find the best date and make arrangements accordingly.</p> <p><b>c) Assets: To delegate two members to carry out a council asset inspection.</b> Cllr Lord will ask Cllr Evans to join her on an inspection soon. If Cllr Evans is not available, Cllr Lord to ask for another volunteer.</p> <p><b>d) Climate change: to receive any updates.</b> No updates at this time.</p>	<p>MH</p> <p>SL</p>																											
<p><b>9.</b> <b>020.</b> <b>21/22</b></p>	<p><b>Finance</b></p> <p><b>a) Payments. To approve this month's council payments.</b></p> <p>Approved as follows:</p> <table border="0"> <tr> <td>M Humphries Salary April 2021</td> <td></td> <td>383.52</td> </tr> <tr> <td>Merlin Waste Dog Bins April 2021</td> <td></td> <td>69.33</td> </tr> <tr> <td>Simply Gardens Weedspraying April 2021</td> <td></td> <td>130.00</td> </tr> <tr> <td>Rise and Shine Bus shelters Oct-March</td> <td></td> <td>90.00</td> </tr> <tr> <td>Trunk Arb Yew tree works, churchyard</td> <td></td> <td>420.00</td> </tr> </table> <p><b>b) Income. To note any income received since the last meeting.</b></p> <p>Noted as follows:</p> <table border="0"> <tr> <td>09/4/21</td> <td>Bank Interest</td> <td>0.07</td> </tr> <tr> <td>16/4/21</td> <td>FoDDC precept</td> <td>8225.00</td> </tr> <tr> <td>19/4/21</td> <td>VAT reclaim</td> <td>545.19</td> </tr> <tr> <td>26/4/21</td> <td>BD – allotment rent</td> <td>40.00</td> </tr> </table> <p><b>d) Internal Controls: to receive any updates.</b> In progress.</p> <p><b>f) AGAR 2020-21: to receive any updates.</b> The Clerk reported that the internal audit had gone smoothly with processes deemed in good order. At the June meeting, the council will be asked to approve the official statements of the Annual Return.</p>	M Humphries Salary April 2021		383.52	Merlin Waste Dog Bins April 2021		69.33	Simply Gardens Weedspraying April 2021		130.00	Rise and Shine Bus shelters Oct-March		90.00	Trunk Arb Yew tree works, churchyard		420.00	09/4/21	Bank Interest	0.07	16/4/21	FoDDC precept	8225.00	19/4/21	VAT reclaim	545.19	26/4/21	BD – allotment rent	40.00	
M Humphries Salary April 2021		383.52																											
Merlin Waste Dog Bins April 2021		69.33																											
Simply Gardens Weedspraying April 2021		130.00																											
Rise and Shine Bus shelters Oct-March		90.00																											
Trunk Arb Yew tree works, churchyard		420.00																											
09/4/21	Bank Interest	0.07																											
16/4/21	FoDDC precept	8225.00																											
19/4/21	VAT reclaim	545.19																											
26/4/21	BD – allotment rent	40.00																											

<p><b>10.021.21/22</b></p>	<p><b>To note any correspondence and any additional notes from the Clerk.</b></p> <ul style="list-style-type: none"> <li>• Dave Crabbe had approached the council about a quarterly nature newsletter. <b><u>It was resolved</u></b> to offer Mr Crabbe the option of including the nature news as an insert for the Ducktown Echo and to pay for printing provided it was roughly the same cost as the previous insert (Cllr Harrison’s history series).</li> <li>• Cllr Bayliss emailed the Clerk to ask for permission to carry out metal detecting on Upper Common; <b><u>it was resolved</u></b> to give this permission.</li> <li>• The Clerk had received a consultation invitation from a solar farm developer proposing a solar farm at the village of Hill, near Berkeley. Clerk to share the consultation link on Facebook and with the councillors.</li> </ul>	<p><b>MH</b></p> <p><b>MH</b></p>
<p><b>11.022.21/22</b></p>	<p><b>To note the date of the next meeting – Full Council Meeting on Monday 14th June 2021 at 7 pm at the Methodist Community Rooms (provisional venue).</b></p> <p>Noted, as well as the proposed Annual Parish Assembly and Annual Council Meeting at the end of May, date TBC.</p>	

Meeting closed: 7.55 pm

Signed:..... Chairman Date:.....

DRAFT