



Aylburton Parish Council

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Wednesday 4th November 2020

To all members of the Council

You are hereby summoned to participate as a member of Aylburton Parish Council **remotely via Zoom on Monday 9th November 2020** for the purpose of transacting the following business. **Please refer to the [Meeting Pack](#) for any notes on agenda items.**

Ms Meg Humphries, Clerk to the Council

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.

Agenda for Full Council Meeting

To be held on Monday 9th November 2020

Meeting to be held via Zoom. Meeting ID: 875 8529 5293; passcode 606216.

1. To receive any apologies for non-participation
2. To note declarations of interest relating to the agenda
3. To approve the accuracy of the [draft Minutes of the Full Council Meeting on 19.10.2020](#)
4. Councillor vacancy: to receive any updates and potentially co-opt a new councillor if an election has not been called.
5. Covid-19 community action: to receive any updates on activity in the parish
6. Public forum
7. To receive any updates from district and county councillors
8. Planning
 - a. To consider the application: High Reddings, Chapel Hill, Aylburton, Lydney. Discharge of conditions 04 (materials) and 07 (ecology) relating to P1741/19/FUL.
 - b. To consider the consultation on [Local Plan Economic Viability Assessment](#).
 - c. To note the extension of the consultation period for the [Preferred Options for the FoDDC Local Plan](#) and consider making any comments.
 - d. To consider the [Chepstow Transport Study public consultation event](#).
 - e. To receive any progress reports on local planning matters.
9. Parish: to note updates*
 - a. Flooding and Drainage: to note any updates including brook clearance and culvert work.
 - b. Highways and Road Safety. To note any updates, including speeding, and Road Safety Group update. For a full list of 'live' matters see [meeting pack](#).
 - c. Footpaths. To receive any updates.
 - d. Management of trees/hedges. To note completion of churchyard tree works.
 - e. Former Upper Common allotments wall deterioration. To note any updates.
 - f. Cross Inn. To receive any updates.
 - g. Allotments. To note any updates.
 - h. Grass cutting: to note any updates.
 - i. Wildflower verges: to note any updates.
 - j. Parish flower tubs 2020. To note any updates.
 - k. Phone Kiosk, Upper Common: to receive any updates.
 - l. The Cross Monument. To receive any updates.
 - m. Bus Shelters. To receive any updates including repair of the glass shelter.

- n. Litterpicking. To receive any updates.
- o. Dog waste bins. To receive any updates.
- p. Housing Needs Survey: to note any updates.
- q. Armistice Day: to note the cancellation of this event in light of lockdown throughout November.

10. Council

- a) Exempt item. Item information excluded from the agenda under Schedule 12A, Local Government Act 1972.
- b) Website: to receive any updates.
- c) Climate Action Day: to consider how and when to discuss more fully.

11. Finance

a. Payments. To approve the following council payments:

#1101	M Humphries	Clerk Pay	£504.82
#1102	Merlin Waste	Dog Bins	£67.60
#1103	M Rice	Grass	£601.44
#1104	MowTech	Upper Cmn grass	£162.00 (provisional figure)
#1105	J Harrison	Cross photo for plaque	£12.00
#1106	TrunkArb	Churchyard works	£654.00
#1107	Comm. Heartbeat Tr.	Defib battery replacement	£282.00

b) Income. To note any income received since the last meeting:

25/09/2020	Precept pt 2	£8,226.00
09/10/2020	Interest	£0.06

c) Internal Controls Q2: to receive any updates

d) Budget 2021-22: to note an initial draft and consider refinements (see [meeting pack](#)).

12. To note any correspondence and any additional notes from the Clerk.

13. To note the date of the next meeting – December Full Council Meeting is on Monday 7th December 2020 7pm via Zoom.