



Aylburton Parish Council

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We welcome any public forum items – please contact the Clerk if you would like to submit something. As usual we will be sharing all available information online and can also arrange for sets of paperwork to be delivered when requested.

Wednesday 2nd September 2020

To all members of the Council

You are hereby summoned to participate as a member of Aylburton Parish Council remotely via Zoom on Tuesday 8th September 2020 for the purpose of transacting the following business. [Please refer to the Meeting Pack for any notes on agenda items.](#)

Ms Meg Humphries, Clerk to the Council

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.

Agenda for Full Council Meeting

To be held on Tuesday 8th September 2020

Meeting to be held via Zoom. Meeting ID: 875 8529 5293; passcode 606216.

1. To receive any apologies for non-participation
2. To note declarations of interest relating to the agenda
3. To approve the accuracy of the draft [Minutes of the Full Council Meeting on 14.07.2020](#)
4. Covid-19 community action: to receive any updates on activity in the parish
5. Public forum
6. To receive any updates from district and county councillors
7. Planning
 - a. To note consultation on FoDDC's Housing Strategy.
 - b. To note consultation on MHCLG's proposed changes to the planning system.
 - c. To receive any progress reports on local planning matters.
8. Parish: to note updates*
 - a. Flooding and Drainage: to note any updates including brook clearance and culvert work.
 - b. Highways and Road Safety. To note any updates, including speeding, and Road Safety Group update. For a full list, see [meeting pack](#).
 - c. Footpaths. To receive any updates.
 - d. Management of trees/hedges. To receive any updates including on tree works and trimming of beech hedge in Garden of Remembrance.
 - e. Former Upper Common allotments wall deterioration. To note any updates.
 - f. Cross Inn. To receive any updates.
 - g. Allotments. To note any updates.
 - h. Grass cutting: to note any updates.
 - i. Wildflower verges: to note any updates.
 - j. Parish flower tubs 2020. To note any updates
 - k. Notice Boards refurbishment. To note any updates.
 - l. Phone Kiosk, Upper Common: to receive any updates
 - m. The Cross Monument. To receive any updates.
 - n. Bus Shelters. To receive any updates.

- o. Litterpicking: to note any updates.
- p. Dog waste bins. To receive any updates.
- q. Housing Needs Survey: to note any updates.
- r. Armistice Day: to agree plans for this year (Wednesday 11th November).
- s. Rubble on A48 verge (from cycle path project) affecting mowing: to agree an approach to resolving.

9. Council

- a) Exempt item. Item information excluded from the agenda under Schedule 12A, Local Government Act 1972.
- b) To note arrangements for the Clerk's annual review – due July, postponed until September.
- c) To note recommendations for continuing with virtual meetings for the time being, and to consider how to include the councillors this affects the most.

10. Finance

a. Payments. To approve the following council payments:

#0901	M Humphries	Clerk Pay	£351.62
#0902	Merlin Waste	Dog Bins	£62.40
#0903	M Rice	Grass	£601.44
#0904	MowTech	Upper Cmn	£108.00
#0905	Community First	Insurance	£326.45

b) To ratify the payments made in August:

#0801	M Humphries	Clerk Pay	£351.62
#0802	Merlin Waste	Dog Bins	£62.40
#0803	M Rice	Grass	£601.44
#0904	D Kraushaar	Allot. Refund	£30.00

c) Income. To note any income received since the last meeting:

06/07/2020	Allotment pymt	£30.00
09/07/2020	Interest	£0.32
10/08/2020	Interest	£0.27

d) Audit 19/20: To note the end of the Annual Governance and Accountability Return process for 2019-20.

11. To note any correspondence and any additional notes from the Clerk

a) Jubilee Wood conservation group – to note plans to establish this voluntary group.

12. To note the date of the next meeting – October Full Council Meeting is on Tuesday 13th October 2020 (format TBC, dependent on requirement for social distancing at that time)