



Aylburton Parish Council

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Due to the risks presented by COVID-19, this meeting will be held **remotely** via Zoom – joining link is <https://us04web.zoom.us/j/76222649951?pwd=RS92bW5haXVaMkRBb3ZlZEdsYz1lZz09> and the password is 2Ktn8H (case-sensitive)

We welcome any public forum items – please contact the Clerk if you would like to submit something. As usual we will be sharing all available information online and can also arrange for sets of paperwork to be delivered when requested.

Thursday 4th June 2020

To all members of the Council

You are hereby summoned to participate as a member of Aylburton Parish Council **remotely via Zoom on Tuesday 9th June 2020** for the purpose of transacting the following business. [Please refer to the Meeting Pack for any notes on agenda items.](#)

Ms Meg Humphries, Clerk to the Council

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.

Agenda for Full Council Meeting

To be held **remotely via Zoom** on Tuesday 9th June 2020

1. To receive any apologies for non-participation
2. To note declarations of interest relating to the agenda
3. To approve the accuracy of the [Minutes of the Full Council Meeting on 12.05.2020](#)
4. Covid-19 community action: to receive any updates on activity in the parish
5. Public forum
6. To receive any updates from district and county councillors
7. Planning
 - a. To consider P0528/20/FUL: 9 Orchard Close, Aylburton: erection of a single storey rear extension. Conversion of existing garage and extension at first floor over existing garage to create an additional bedroom and ensuite bathroom. Erection of detached double garage.
 - b. To consider P0619/20/FUL: Barn Adjoining, Chapel Hill Barn, Chapel Hill, Aylburton. Change of use of existing barn to a dwelling house and associated landscaping works.
 - c. To receive any progress reports on local planning matters.
8. Parish: to note updates*
 - a. Flooding and Drainage: to note any updates throughout the parish; to consider draft letter to send to Lydney Park Estate to ask for action on any flood mitigation measures.
 - b. Highways and Road Safety. To note any updates, including speeding, and recent Road Safety Group meeting.
 - c. Footpaths. To receive any updates.
 - d. Management of trees/hedges. To receive any updates.
 - e. Former Upper Common allotments wall deterioration. To note any updates.
 - f. Cross Inn. To receive any updates.
 - g. Allotments. To note any updates.
 - h. Grass cutting: to note any updates.

- i. Wildflower verges: to note any updates.
- j. Parish flower tubs 2020. To note any updates
- k. Notice Boards refurbishment. To note any updates.
- l. Phone Kiosk, Upper Common: to receive any updates
- m. The Cross Monument. To receive any updates.
- n. Bus Shelters. To receive any updates.
- o. Litterpicking: to note any updates.
- p. Dog waste bins. To receive any updates and note new cost per bin: £3.90, up by 15p.
- q. Churchyard tree maintenance. To note TrunkArb report and consider actions.
- r. Housing Needs Survey: to note any updates.
- s. Wayleave. To note details of, and consider granting permission for, Western Power Distribution's works on Upper Common Rec to improve the power network.
- t. Grit stocks and storage. To note any updates.
- u. Parish Plan – to note and consider observations about 2009 plan's objectives.

9. Council

- a) **Climate crisis: to receive any updates on this topic.**

10. Finance

a. Payments. To approve the following council payments:

#0601	M Humphries	Clerk Pay	£351.62
#0602	Merlin Waste	Dog Bins	£62.40
#0603	M Rice	Grass	£631.44
#0604	Rise & Shine	Bus Shelters	£60.00
#0605	Great Oaks	Donation	£500.00
#0606	GAPTC	Audit	£165.00
#0607	Tudor Rose	Notice Brd	£168.34
#0608	M Humphries	Flower Tubbs	£85.00
#0609	MowTech	Upper Cmn	£135.00
#0610	Coinros	Bedding	£390.00

b. Income. To note any income received since the last meeting:

11/05/2020	Interest	£0.34
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c) Audit 19/20:

- i. To note the [Annual Internal Audit Report](#)
- ii. To note the [detailed audit report](#) from GAPTC and resulting actions from GAPTC's audit service including Clerk remarks in right-hand column.
- iii. To approve the [Annual Governance Statement 2019/20 \(Section 1 of AGAR\)](#)
- iv. To approve the [Accounting Statements 2019/20 \(Section 2 of AGAR\)](#)

d) To note a change in interest rate on the council's deposit account from 0.5%AER to 0.01% AER, taking effect on 3rd Aug 2020

11. To note any correspondence and any additional notes from the Clerk, including an update about pay rates for 2020-21.

12. Exempt item. Item information excluded from the agenda under Schedule 12A, Local Government Act 1972.

13. To note the date of the next meeting – July Full Council Meeting is on Tuesday 14th July 2020 (virtual meeting via Zoom).