



Aylburton Parish Council

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Thursday 5th December 2019

To all members of the Council

You are hereby summoned to attend the Full Council Meeting of Aylburton Parish Council at Aylburton Methodist Hall on Tuesday 10th December 2019 at 7.00 p.m. for the purpose of transacting the following business. Where an item is followed by an asterisk this indicates that further information is available in an accompanying meeting pack.

Ms Meg Humphries, Clerk to the Council

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.

Agenda for Full Council Meeting

To be held at Aylburton Methodist Hall 7.00 p.m. on Tuesday 10th December 2019

1. To receive apologies for absence
2. To note declarations of interest relating to the agenda
3. To approve the accuracy of the [Minutes of the Full Council Meeting on 12.11.2019](#)
4. To receive any updates from district and county councillors
5. Public forum
6. Planning
 - a. To consider any comments to Planning regarding P1741/19/FUL: High Reddings, Chapel Hill, Aylburton, Lydney. Erection of a replacement dwelling with associated works. Demolition of existing dwelling and garage.
 - b. To consider any comments to Planning regarding 1777/19/FUL: 50 High Street, Aylburton, Lydney, Gloucestershire. Erection of single storey rear and front extensions and porch with associated works. (Revised scheme).
 - c. To consider any comments to Planning for any other planning applications.
 - d. To consider how to ensure thorough and methodical consideration of each planning application.
 - e. To receive any progress reports on local planning matters.
7. Parish.
 - a. Litterpicking update from Cllr Topping; noting the FoDDC streetcleaning review and approving responses on form
 - b. Gravestone safety checks. To sign off on / suggest amends to a rota, risk assessment and process for assessing gravestones in the churchyard.
 - c. Grasscutting. To receive any updates on current contracted work.
 - d. To receive updates on looking into feasibility of wildflower verges.
 - e. Housing Needs Survey. To note any key issues arising from the meeting with GRCC/FoDDC.
 - f. Phone Kiosk, Upper Common. To receive any updates (SL/FE)
 - g. The Cross Monument. To receive any update on restoration project.
 - h. Management of trees/hedges on Upper Common. To receive any updates.

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- i. Lydney cycle link. To receive any updates.
- j. Overgrown vegetation around the Cross pub. To receive any updates.
- k. Road safety:
 - i. To receive any updates on Sandford Lane resurfacing requests.
 - ii. Flashing road sign project. To consider the options in the catalogue and select a preference.
- iv. To receive any updates on the refreshing of road makings in the parish.
- v. Stockwell bus stop query with Highways. To receive an update.
- vi. To note request to Highways for better maintenance of Church Rd/Chapel Hill drains, and drain outside 2 Walnut Gardens, following parishioner query.
- vii. To note comment from parishioner requesting mention of 'village' on road signage.
- m. Notice Boards. To consider quotation received from Tudor Rose (if received in time) and agree proposed works.
- n. Parish flower tubs 2020 and beyond. To receive any updates.
- o. Churchyard tree maintenance. To receive any updates on tree survey work.
- p. Former Upper Common allotments wall deterioration. To receive any updates.
- q. Footpaths. To receive any updates.
- r. Bus Shelter roof repair. To receive any updates and consider further action.
- s. Flooding. To note recent complaint about Milling Brook and resulting action.

8. Council

- a. Councillor photographs. To receive any updates on taking remaining photographs.
- b. To consider a response supporting FoDDC's plans to put 'drive carefully and appreciate the Forest' signage at the 'gateways' to the Forest
- c. To note the need to meet new accessibility regulations and to agree necessary actions.

9. Finance

Payments. To approve the following council payments:

M Humphries: Clerk Pay: £347.22

Merlin Waste: Dog Bins: £37.50

HMRC: PAYE: £4.40

Rise and Shine: Bus Shelter Cleaning: £60.00

Community Grant to Dial-A-Ride: £200.00

- b. Income. To note any income received since the last meeting:

11/11/2019 Bank Interest £0.35

- c. Funding/Donations. To consider any funding requests.

10. To receive any additional notes from the Clerk.

11. Exempt item. Item information excluded from the agenda under Schedule 12A, Local Government Act 1972.

12. To note the date of the next meeting – Tuesday 11th February 2019, 7pm (and no meeting in January)