



# Aylburton Parish Council

Parish Clerk: Meg Humphries • 6 Court Road, Lydney, Gloucestershire GL15 5SY • Tel: 01594 719245  
Email: aylburtonclerk@outlook.com • www.aylburton.net/council

Thursday 7<sup>th</sup> November 2019

## To all members of the Council

You are hereby summoned to attend the Full Council Meeting of Aylburton Parish Council at Aylburton Methodist Hall on Tuesday 12<sup>th</sup> November 2019 at 7.00 p.m. for the purpose of transacting the following business. Where an item is followed by an asterisk this indicates that further information is available in an accompanying meeting pack.

Ms Meg Humphries, Clerk to the Council

*Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.*

## Agenda for Full Council Meeting

To be held at Aylburton Methodist Hall 7.00 p.m. on Tuesday 12<sup>th</sup> November 2019

1. To receive apologies for absence
2. To note declarations of interest relating to the agenda
3. To approve the accuracy of the Minutes of the Full Council Meeting on 08.10.2019
4. To receive any updates from district and county councillors
5. Public forum
6. Planning
  - a. To consider P1670/19/TCA: 71 High Street Aylburton Lydney Fell x 3 Willow Trees x 1 Hazel x 2 Ash x 1 Sycamore x 1 Alder and x 1 Birch at 71 High Street.
  - b. To consider P1682/19/FUL: Warren Haven, Lower Common, Aylburton, Lydney. Variation of Condition 04 (Bat Survey) of planning permission P0208/18/FUL to amend the wording of the condition to read: Prior to the demolition of the dwelling (containing the former roost), a report shall be submitted to and approved in writing by the Local Planning Authority demonstrating usage of the replacement roost.
  - c. To consider any other new planning applications and agree any objections and comments.
  - d. To note Neighbourhood Development Plan discussion booked for 11<sup>th</sup> February Full Council meeting, Kate Baugh GRCC to attend.
  - e. To agree on 2+ councillors to form a team to identify serious Conservation Area concerns and to form a list to pass to the Clerk.
  - f. To receive any progress reports on local planning matters.
7. Parish.
  - a. Armistice Day. To note plans for the service, 10.50am on Mon 11/11/19.
  - b. Churchyard vegetation. To receive an update and agree on action to remove brambles.
  - c. Gravestone safety checks. To agree a rota and process for assessing gravestones in the churchyard.

- d. Grasscutting. To receive updates on grasscutting and vegetation management in the parish, including considering a more eco-friendly approach.
- e. Housing Needs Survey. To note any updates and agree any next steps.
- f. Aylburton Water. To receive any updates.
- g. Phone Kiosk, Upper Common. To receive any updates (SL/FE)
- h. The Cross Monument. To receive any update on restoration project.
- i. Management of trees/hedges on Upper Common. To receive any updates.
- j. Lydney cycle link. To receive any updates.
- k. Grave Maps. To note that the search is complete and to close the matter.
- l. Overgrown vegetation around the Cross pub. To receive any updates.
- m. Road safety:
  - i. To receive any updates on Sandford Lane resurfacing requests.
  - ii. Flashing road sign project. To consider the options in the catalogue and select a preference.
  - iii. To receive any updates on resolving hazardous 'lip' in footpath between Cross and Orchard Close.
  - iv. To receive any updates on the refreshing of road makings in the parish.
  - v. To receive an update on the placement of a memorial bench near Taurus Crafts.
  - vi. Stockwell bus stop query with Highways. To receive an update.
  - vii. Grit bins. To confirm the locations of any grit bins in need of replacement.
- m. Notice Boards. To receive any updates on repairs
- n. Parish flower tubs 2020 and beyond. To receive any updates.
- o. Churchyard tree maintenance. To receive any updates on tree survey work.
- p. Upper Common allotments. To consider actions related to parishioner concerns about the allotment wall at Upper Common allotments. (SL/FE)
- q. Footpaths. To receive any updates.
- r. Bus Shelter roof repair. To receive any updates and consider further action.
- s. Flooding. To note recent complaint about Milling Brook and resulting action.

## **8. Council**

- a. Councillor photographs. To receive any updates on taking remaining photographs.
- b. Facebook. To receive an update on a Facebook page for the council.
- c. Register of Members' Interests. For members to return/complete the forms if applicable.
- d. GAPTC Executive Committee Election. To consider submitting a vote

## **9. Finance**

- a. Payments. To approve any outstanding council payments
- b. Income. To note any income received since the last meeting
- c. Accounts Q2. To note and sign off on Q2 of the bank reconciliation.
- d. Funding/Donations. To consider any funding requests.

## **10. To receive any additional notes from the Clerk.**

## **11. Exempt item. Item information excluded from the agenda under Schedule 12A, Local Government Act 1972.**

## **12. To note the date of the next meeting – Tuesday 10<sup>th</sup> December 2019, 7pm (and no meeting in January)**