



# Aylburton Parish Council

Parish Clerk: Meg Humphries • 6 Court Road, Lydney, Gloucestershire GL15 5SY • Tel: 01594 719245  
Email: aylburtonclerk@outlook.com • www.aylburton.net/council

Thursday 3rd October 2019

## To all members of the Council

You are hereby summoned to attend the Full Council Meeting of Aylburton Parish Council at Aylburton Methodist Hall on Tuesday 8<sup>th</sup> October 2019 at 7.00 p.m. for the purpose of transacting the following business. **Where an item is followed by an asterisk this indicates that further information is available in an accompanying meeting pack.**

Ms Meg Humphries Clerk to the Council

*Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.*

## Agenda for Full Council Meeting

To be held at Aylburton Methodist Hall 7.00 p.m. on Tuesday 8<sup>th</sup> October 2019

1. To receive apologies for absence
2. To note declarations of interest relating to the agenda
3. To approve the accuracy of the Minutes of the Full Council Meeting on 10.09.2019
4. To receive any updates from district and county councillors
5. Public forum
6. Planning
  - a. To consider any other new planning applications and agree any objections and comments.
  - b. To consider further investigating the benefit/feasibility of Aylburton producing a Neighbourhood Development Plan.
  - c. To agree on 2+ councillors to form a team to identify serious Conservation Area concerns and to form a list to pass to the Clerk.\*
  - d. To consider submitting a response regarding the Local Plan consultation.\*
  - e. To receive any progress reports on local planning matters.
7. Parish.
  - a. **Armistice Day.** To consider plans for the service, 10.50am on Mon 11/11/19.\*
  - b. **Churchyard vegetation.** To receive an update and consider action going forward.
  - c. **Grasscutting.** To receive updates on grasscutting and vegetation management in the parish, including considering a more eco-friendly approach.
  - d. **Housing Needs Survey.** To note any updates and agree any next steps.
  - e. **Aylburton Water.** To receive any updates.
  - f. **BT Kiosk, Upper Common.** To receive any updates (SL/FE)
  - g. **The Cross Monument.** To receive any update on restoration project.
  - h. **Management of trees/hedges on Upper Common.** To receive any updates.
  - i. **Lydney cycle link.** To receive any updates.
  - j. **Grave Maps.** To receive any updates.
  - k. **Overgrown vegetation around the Cross pub.** To receive any updates.
  - l. **Road safety:**
    - i. To receive any updates on Sandford Lane resurfacing requests.
    - ii. Flashing road sign project. To receive any updates
    - iii. To receive any updates on resolving hazardous 'lip' in footpath between Cross

and Orchard Close.

- iv. To receive any updates on the refreshing of road makings in the parish.\*
- v. To receive an update on the placement of a memorial bench near Taurus Crafts.
- vi. Vegetation management around bus shelters: to note that the area has now been maintained.
- vii. Overgrown vegetation on pavement near speed sign.
- viii. To note new complaint from resident re Sandford Road and Lower Common.\*
- ix. To note the outcome of the Stockwell bus stop query with Highways\*
- m. **Notice Boards.** To receive any updates on repairs
- n. **Parish flower tubs 2020 and beyond.** To receive any updates.
- o. **Churchyard tree maintenance.** To receive any updates on tree survey work.
- p. **Upper Common allotments.** To consider actions related to parishioner concerns about the allotment wall at Upper Common allotments. (SL/FE)
- q. **Footpaths.** To receive any updates.
- r. **Bus Shelter roof repair.** To receive any updates.
- s. **Flooding.** To receive any updates.

#### 8. Council

- a. **Councillor photographs.** To receive any updates on taking remaining photographs.
- b. **Facebook.** To receive an update on a Facebook page for the council.
- c. **Register of Members' Interests.** For members to return/complete the forms if applicable.
- d. **GAPTC Executive Committee Election.** To consider submitting a vote\*
- e. **Clerk annual appraisal.** To note the outcome.

#### 9. Finance

- a. **Payments.** To approve any outstanding council payments\*
- b. **Income.** To note any income received since the last meeting\*
- c. **Accounts Q1.** To note and sign off on Q1 of the bank reconciliation.
- d. **Funding/Donations.** To consider any funding requests.

10. To receive any additional notes from the Clerk.

11. Exempt item. Item information excluded from the agenda under Schedule 12A, Local Government Act 1972.

12. To note the date of the next meeting – Tuesday 12<sup>th</sup> November 2019, 7pm.