



Aylburton Parish Council

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Thursday 4th July 2019

To all members of the Council

You are hereby summoned to attend the Full Council Meeting of Aylburton Parish Council at Aylburton Methodist Hall on Tuesday 9th July 2019 at 7.00 p.m. for the purpose of transacting the following business. **NEW: Where an item is followed by an asterisk this indicates that further information is available in the accompanying meeting pack.**

Ms Meg Humphries Clerk to the Council

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.

Agenda for Full Council Meeting

To be held at Aylburton Methodist Hall from 7.00 p.m. on Tuesday 9th July 2019

Annual Council Meeting:

1. To receive apologies for absence
2. To note declarations of interest relating to the agenda
3. To approve the accuracy of the minutes of the [Full Council Meeting on 11.06.19](#)
4. To receive any updates from district and county councils
5. Public forum
6. Planning
 - a. To consider application P0987/19/TCA: Aylburton C of E School Church Road Aylburton: Remove x 1 Ash tree at Aylburton Primary School.
 - b. To note a parishioner's concerns over possible breaches of conservation area and agree any resulting actions.
 - c. To consider any other new planning applications and agree any objections and comments.
 - d. To receive any progress reports on local planning matters, including noting parishioner concerns over the Cross pub's future.

7. Parish.

- a. **Grasscutting.** To receive updates on grasscutting and vegetation management in the parish.
- b. **Housing Needs Survey.** To receive an update.
- c. **Cemetery contributions to LTC.** To note the clerk's correspondence with LTC in light of discussion at the previous parish council meeting.*
- d. **Aylburton Water.** To note any updates.
- e. **BT Kiosk, Upper Common.** To receive any updates (SL/FE)
- f. **The Cross Monument.** To receive any update on restoration project (JH)
- g. **Church Road residents' parking.** To receive any updates.
- h. **Management of trees/hedges on Upper Common.** To receive any updates.
- i. **Lydney cycle link.** To receive any updates.
- j. **Grave Maps.** To receive any updates.
- k. **Overgrown vegetation around the Cross pub.** To receive any updates.
- l. **Road safety:**

- i. To receive any updates on Sandford Lane resurfacing requests.
- ii. Flashing road sign project. To receive an update regarding the funding application (MH)*
- iii. To receive any updates on resolving hazardous 'lip' in footpath between Cross and Orchard Close.
- iv. To receive any updates on the refreshing of road makings in the parish.
- v. To note outcomes of query regarding trees on Chapel Hill.
- vi. To note any updates on investigating feasibility of a memorial bench being placed on the footpath to Taurus Crafts
- vii. Vegetation management around bus shelters: to receive any updates.
- viii. Pothole and debris near Maplefield: to receive any updates.
- m. **Asset Review.** To receive any update from FE & SL
- n. **Parish flower tubs 2020 and beyond.** To receive any updates on mapping/quantifying the tubs (SL/FE)
- o. **Churchyard tree maintenance.** To receive any updates on tree survey work.
- p. **Upper Common allotments.** To consider actions related to parishioner concerns about the allotment wall at Upper Common allotments. (SL/FE)
- q. **Footpaths.** To receive any updates (CN)
- r. **Bus Shelter maintenance.** To receive any updates and consider cleaning arrangements
- s. **Bus Shelter roof repair.** To receive any updates and/or further information on funding and costs.
- t. **Flooding.** To note a sewage flooding issue raised by a parishioner and consider any actions.

8. Council

- a. **Asset Register.** To note and approve the [updated version](#) now that clarification has been sought on the kiosk insurance value.
- b. **Media Policy.** To note the compatibility of the Media Policy and Standing Orders*
- c. **Councillor photographs.** To make arrangements for taking photographs of all councillors and Clerk for the website.
- d. **Register of Members' Interests.** To receive information from the Clerk on requirements from FoDDC.
- e. **Exempt item.** Item information excluded from the agenda under Schedule 12A, Local Government Act 1972.

9. Finance

- a. **Audit and AGAR.** To receive any updates.
- b. **Payments.** To approve any outstanding council payments*
- c. **Income.** To note any income received since the last meeting*
- d. **Funding/Donations.** To consider and any funding requests.

10. To receive any additional notes from the Clerk.

11. To note the date of the next meeting – Tuesday 10th September 2019, 7pm. Note: No meeting in August.