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Highnam  
Glos.  
GL2 8NH  
01452 411145  
3 June 2019

Ms Meg Humphries.  
Clerk to Aylburton PCC.  
6 Court Road,  
Lydney  
Gloucestershire  
GL15 5SY

Dear Ms Humphries,

Aylburton Parish Council - Internal Audit Report

I confirm that I have carried out an Internal Audit of the books, records and accounts of the Council for the year 1<sup>st</sup> April 2018 to 31<sup>st</sup> March 2019.

I have applied the tests as set out in Appendix 8 of the Practitioners' Guide Governance and Accountability in Local Councils in England and Wales, and I have found them to be in good order.

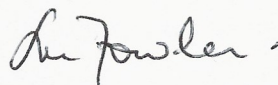
I confirm that Risk Management procedures currently in place are completely appropriate, in good order and well monitored according to the minutes of the meetings.

I have also tested payment procedures as against receipts/invoices, cheques drawn and bank statement entries and found these to be satisfactorily authorised in the minutes of the meetings, leaving a good audit trail.

No Petty Cash system operates within the Parish Council.

I have completed the Internal Audit section of the Local Council's Annual Return for the year ended 31<sup>st</sup> March 2019 and I have pleasure in returning all your books and records to you with thanks.

Yours Sincerely,



Mrs Shirley Fowler