



# Aylburton Parish Council

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Thursday 4th April 2019

## To all members of the Council

You are hereby summoned to attend the Full Council Meeting of Aylburton Parish Council at Aylburton Methodist Hall on Tuesday 9<sup>th</sup> April 2019 at 7.00 p.m. for the purpose of transacting the following business. **NEW: Where an item is followed by an asterisk this indicates that further information is available in the accompanying meeting pack.**

Ms Meg Humphries Clerk to the Council

*Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.*

## Agenda for Aylburton Parish Assembly / Full Council Meeting

To be held at Aylburton Methodist Hall from 7.00 p.m. on Tuesday 9<sup>th</sup> April 2019

### Parish Assembly business:

1. Welcome and apologies
2. Minutes of Annual Parish Meeting 2018
3. Parish Council Chairman's Annual Report
4. Reports from local organisations
5. Annual Financial Report
7. Open Forum
8. Future Parish Assembly Date: TBC, likely to be second Tuesday in April 2020.

### Full Council business:

1. To receive apologies for absence
2. To note declarations of interest relating to the agenda
3. To approve the accuracy of the minutes of the Full Council Meeting on 12.03.19
4. To receive/note any county and district councilor reports
5. Public forum
6. Correspondence
7. Planning
  - a. To consider any other new planning applications and agree any objections and comments.
  - b. To receive any progress reports on local planning matters
8. Parish.
  - a. **Housing Needs Survey.** To receive an update on the upcoming Housing Needs Survey facilitated by GRCC/FoDDC.
  - b. **BT Kiosk, Upper Common** To note receipt of Growing our Communities grant (£150)\*
  - c. **The Cross Monument.** To receive an update on restoration project (SL/JH/MH)\*
  - d. **Church Road residents' parking.** To receive an update (SL/MH)
  - e. **Management of trees/hedges on Upper Common.** To note the reply from Lydney Park Estate and consider any further action (SL/FE)\*
  - f. **Lydney cycle link.** To receive any updates on works and consultation.

- g. **Grave Maps.** To receive any update.
- h. **Overgrown hedge at the rear of the Cross pub.** To receive any update (SL)
- i. **Allotments.** To receive an update on allotment renewals so far (MH)
- j. **Road safety:**
  - i. To receive an update on Sandford Lane resurfacing requests.\*
  - ii. Flashing road sign project. To receive an update regarding the funding application.\*
  - iii. To receive an update on reporting of hazardous 'lip' in footpath between Cross and Orchard Close.\*
  - iv. To receive an update on the refreshing of road makings in the parish.
- k. **Asset Review.** To receive an update from FE & SL
- l. **Milling Crescent Planning Enforcement.** To receive an update.
- m. **Litter-picking.** To note the clarification of current litter-picking arrangements.
- n. **Parish flower tubs 2020 and beyond.** To receive an update from the Clerk on looking into options for provision.
- o. **Western Power Distribution tree maintenance in the Churchyard.** To receive an update.
- p. **Churchyard tree maintenance.** To consider and agree further action in light of noted issues with various trees and in light of request from neighbouring resident\*
- q. **Chapel Hill trees.** To note query from parishioner and receive any update.\*
- r. **Upper Common allotments.** To consider actions related to parishioner concerns about the allotment wall at Upper Common allotments. (SL/FE)

## 9. Council

- a. **Election.** To receive any updates

## 10. Finance

- a) **Litter Picking.** To consider increasing payment for litter picking monthly from £105 to £115 per month.
- b) **Bank Reconciliation.** To receive and approve the bank reconciliations for quarters 3 and 4 of 2018-19 and closing statement.
- c) **Audit and AGAR.** To note and approve the council's exemption from external audit (as a council with an income lower than £25,000 in 2018-19)
- d) **Banking.** To note completion of online statement access for Clerk.
- e) **Payments.** To approve any outstanding council payments
- f) **Income.** To note any income received since the last meeting
- g) **Funding/Donations.** To note and consider and any funding requests
- h) Exempt item. Item information excluded from the agenda under Schedule 12A, Local Government Act 1972.

## 11. To receive any notes from the Clerk

## 12. To note the date of the next meeting – Tuesday 14<sup>th</sup> May 2019, 7pm