



# Aylburton Parish Council

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Thursday 7th March 2019

## To all members of the Council

You are hereby summoned to attend the Full Council Meeting of Aylburton Parish Council at Aylburton Methodist Hall on Tuesday 12<sup>th</sup> March 2019 at 7.00 p.m. for the purpose of transacting the following business. **NEW: Where an item is followed by an asterisk this indicates that further information is available in the accompanying meeting pack.**

Ms Meg Humphries Clerk to the Council

*Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.*

## **Agenda for Aylburton Parish Full Council Meeting To be held at Aylburton Methodist Hall from 7.00 p.m. on Tuesday 12<sup>th</sup> March 2019**

- 1. To receive apologies for absence**
- 2. To note declarations of interest relating to the agenda**
- 3. To approve the accuracy of the minutes of the Full Council Meeting on 12.02.19**
- 4. To receive/note any county and district councilor reports\***
- 5. Martin Hutchings (GRCC) and Keith Chaplin (FoDDC): A briefing on the upcoming Housing Needs survey in the parish**
- 6. Public forum**
- 7. Correspondence**
- 8. Planning**
  - a. To consider any other new planning applications and agree any objections and comments.
  - b. To receive any progress reports on local planning matters.
- 8. Parish.**
  - a. **BT Kiosk, Upper Common** To note offer of Growing our Communities grant; to note advice from BT regarding treatment of cables when relocating the kiosk.\*
  - b. **The Cross Monument.** To receive an update on restoration project and consider tree-trimming around the monument (SL/JH/MH)\*
  - c. **Church Road residents' parking.** To receive an update and to approve letter to Cllr

- Alan Preest in light of cost of scheme to residents (SL/MH)
- d. **Management of trees/hedges on Upper Common.** To note the reply from Lydney Park Estate and consider any further action (SL/FE)\*
  - e. **Lydney cycle link.** To receive any updates on works and consultation.
  - f. **Grave Maps.** To receive an update from Clerk in searching for these.\*
  - g. **Overgrown hedge at the rear of the Cross pub.** To note the issue and conversation with owner (SL)
  - h. **Allotments.** To receive an update on allotment renewals so far and to receive query regarding mains water supply to allotment and agree any actions. (MH)
  - i. **Road safety:**
    - i. To receive an update on Sandford Lane resurfacing requests.\*
    - ii. Flashing road sign project. To receive an update regarding the funding application.\*
    - iii. To receive an update on reporting of hazardous 'lip' in footpath between Cross and Orchard Close.\*
    - iv. To receive an update on the refreshing of road makings in the parish.\*
  - j. **Asset Review.** To receive an update from FE & SL
  - k. **Milling Crescent Planning Enforcement.** To receive an update.\*
  - l. **Litter-picking.** To note the clarification of current litter-picking arrangements.
  - m. **Parish flower tubs 2020 and beyond.** To receive an update from the Clerk on looking into options for provision.
  - n. **Western Power Distribution tree maintenance in the Churchyard.** To receive an update.
  - o. **Churchyard tree maintenance.** To consider and agree further action in light of noted issues with various trees and in light of request from neighbouring resident\*
  - p. **Upper Common allotments.** To consider actions related to parishioner concerns about the allotment wall at Upper Common allotments. (SL/FE)

## 9. Council

- a. **To each receive a candidate pack for the upcoming May election**
- b. **To approve council data protection policy / privacy notice, and to approve a link to it for inclusion in the next newsletter\***
- c. **To approve upcoming meeting dates for 2019-20 civic year\***

## 10. Finance

- a) **Internal Audit 2018-19:** To approve the quotation of £75 received from Shirley Fowler.
- b) **Banking.** To receive an update on setting up online read-only banking access for Clerk
- c) **Payments.** To approve any outstanding council payments\*
- d) **Income.** To note any income known of received since the last meeting\*
- e) **Funding/Donations.** To note and consider and any funding requests\*
- f) Exempt item. Item information excluded from the agenda under Schedule 12A, Local Government Act 1972.

## 11. To receive any notes from the Clerk

- a) To approve, as per the Clerk's contract, subject to satisfactory performance, the scheduled pay incremental increase of the Clerk from 1st April 2019 from £9.50/hour to £9.94/hour (i.e. from NJC old SCP 16 to new SCP 6)\*

## 12. To note the date of the next meeting – Tuesday 9<sup>th</sup> April 2019, 7pm