



Aylburton Parish Council

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Thursday 7th February 2019

To all members of the Council

You are hereby summoned to attend the Full Council Meeting of Aylburton Parish Council at Aylburton Methodist Hall on Tuesday 12th February 2019 at 7.00 p.m. for the purpose of transacting the following business.

Ms Meg Humphries Clerk to the Council

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.

Agenda for Aylburton Parish Full Council Meeting To be held at Aylburton Methodist Hall from 7.00 p.m. on Tuesday 12th February 2019

- 1. To receive apologies for absence**
- 2. To note declarations of interest relating to the agenda**
- 3. To approve the accuracy of the minutes of the Full Council Meeting on 11.12.18**
- 4. To receive/note any county and district councilor reports**
- 5. Public forum**
- 6. Correspondence**
- 7. Planning**
 - a. To note any comments regarding P1956/18/FUL: 5 Orchard Close, Aylburton, Lydney, Gloucestershire: Erection of a single storey rear extension plus conversion of garage into shower room and store including a mezzanine level above with associated works.
 - b. To consider any other new planning applications and agree any objections and comments.
 - c. To receive any progress reports on local planning matters
- 8. Parish.**
 - a. **BT Kiosk, Upper Common** To receive an update (SL/FE)
 - b. **Litter Picking** To consider and clarify the current litter-picking arrangements in the parish
 - c. **Upper Common allotments.** To consider actions related to parishioner concerns about the allotment wall at Upper Common allotments.
 - d. **Grass Cutting.** To note the receipt of signed contracts from the chosen contractor.
 - e. **Flower tubs/Flower show.** To receive an update and to consider any appropriate actions as a council.
 - f. **The Cross Monument.** To receive an update (JH/MH)
 - g. **Church Road residents' parking.** To receive an update on parking bay project (SL/MH)
 - h. **Management of trees/hedges on Upper Common.** To receive a report and approve

next step (proposed: letter to LPE) (SL/FE)

- i. **Lydney cycle link.** To receive any updates on works and consultation
- j. **Grave Maps.** To receive an update from Clerk re tracking these down.
- k. **Milling Crescent and Stockwell Lane footpath overgrown vegetation.** To receive an update from Clerk.
- l. **Western Power Distribution tree works.** To review and approve proposed works to trees by WPD to maintain working power lines.
- m. **Allotment agreements.** To review and comment upon initial draft of allotment tenancy agreement and accompanying letter.

9. Council

- a. **Banking.** To receive an update on adding signatories and setting up a new deposit account (MH)
- b. **Road safety:**
 - bi. To receive an update on 30 mph stickers, costs and supplier update.
 - bii. To note resident letter and receive an update on urgently needed Sandford Lane resurfacing.
 - biii. Flashing road signs. Receive update from Clerk re progress with Cllr. Preest and Brian Watkins re costs and if possible to select an option in order to inform REACR.
 - biv. To note the completion of bus timetable installations in all shelters in the village.
- c. **Asset Review.** To note plans for FE & SL to check in Jan/Feb
- d. **To note address update on Land Registry records to current Clerk's address**
- e. **To note upcoming Housing Needs Survey by GRCC, funded by FoDDC and to note Martin Hutchings (GRCC) and Keith Chapman (FoDDC) to attend March Full Council meeting.**

10. Finance

- a) **Payments.** To approve any outstanding council payments and ratify any made since the last meeting.
- b) **January 2019 payments.** To note advance the payment of invoices received in late December and early January in the absence of a January parish council meeting.
- c) **Income.** To note any income received since the last meeting.
- d) **Funding/Donations.** To note and consider a request from SARA and any other funding requests.
- e) **Communications and Transparency Grants.** To receive an update on spending of these two grants and to note projected spending of the grants to April 2022. Website costs and changes to be discussed and new printer cost.
- f) **To note the taxbase for 2019-20:** Per Band D: 278.08 properties in the parish, and precept of £20,074 = £72.19 per household per year or £1.39 per week.
- g) To receive update on grant from Growing our Communities as per Cllr. Preest's email.
- h) To approve and (if approved) sign application to Clerk to view bank accounts online.
- i) To note the successful opening of a new bank account for Cross restoration / other future projects.
- j) Exempt item. Item information excluded from the agenda under Schedule 12A, Local Government Act 1972.

11. To receive any notes from the Clerk

Milling Crescent caravan issue: FoDDC have updated to say that they have recently written to resident asking them not to park on the area concerned. They would welcome any further reports of noncompliance.

New website: This has been created and is now being populated, after which it will go live (Spring 2019 anticipated go-live time)

12. To note the date of the next meeting – Tuesday 12th March 2019.