

AYLBURTON PARISH COUNCIL
Minutes of the meeting held on Tuesday 13th November 2018, 7.00pm
in Aylburton Methodist Church Hall

PRESENT:

Cllr. Steph Lord (Chairman)
 Cllr. Colin Newlan
 Cllr. Andrew Blamey
 Cllr. John Harrison
 Cllr. Ray Woodward
 Cllr. David Bayliss

ATTENDING:

Meg Humphries (Clerk)
 Cllr. Alan Preest (GCC and FoDDC)
 Cllr. Bob Berryman (Lydney Town Council)
 Paul Martin
 1 parishioner

No/Ref	Item/Notes	Action
1. 48. 18/19	To receive apologies for absence Cllr. Frankie Evans sent her apologies, which were accepted.	
2. 49. 18/19	To note declarations of interest None.	
3. 50. 18/19	To approve the accuracy of the minutes of the Full Council Meeting on 09.10.18 Approved, and signed by Cllr. Lord.	
4. 51. 18/19	County councillor report and Q&A with Cllr Alan Preest; District councillor reports Cllr Preest reported on local projects and developments, as follows: <ul style="list-style-type: none"> • Cllr Preest is the district councillor for Lydney North and is the county councillor for an area including Aylburton parish. • He recently walked the parish with Cllr. Evans re Highways issues. • The resurfacing budget for GCC is £150m. Cllr Preest noted a trough in the middle of the road between Aylburton and Bathurst Pool and would raise this with Highways. Cllr. Preest also noted that road markings on the industrial estate were an issue. • Highways recently cleared the gulleys on Chapel Hill. • Cllr. Preest encouraged the parish council to let him know if any grit bins needed care prior to the colder weather. • Public transport: existing Arriva services are protected for the time being; consultation on longer-distance trains is imminent. Existing no. 23 bus service is protected for now and will maintain at current level; no. 73 bus is currently being operated by James Bevan and is not under threat but service won't be increased in the near future despite requests for this. • GFLEP has given £1m for Lydney cycle path improvements, and a consultation on this recently took place. It involves cycle links to the train station, Aylburton, round the lake and other town routes. Cllr. Preest referred to the GCC website for more information. Plans for 20mph speed limit on cars to be enforced in Lydney. Works start in early 2019. • The recycling centre at Broadoak was now closed on Tuesdays. • Air quality report recently: Aylburton air quality reported as good. • Upcoming consultation on Local Transport Plan – Cllr. Preest recommends that the parish council get involved. Consultation early 2019. 	

	<ul style="list-style-type: none"> • FoDDC has noted an issue with GCC objecting to planning applications without reference to NPPF, causing a waste of time. This was being remedied. • Hospital provision: The decision to site the new hospital in Cinderford is seen as a concerning development by Cllr. Preest, and there is a lot of objection and concern in Lydney especially when considering the large amount of new houses in Lydney in the next few years and the handover of Beachley Barracks plus removal of Severn Bridge tolls. There is a need to ascertain which services and where will be available for residents of the area. • Cllr. Harrison raised the lack of timetables on one of the bus shelters; AP reported that he had noticed that and would address it. • Cllr. Lord enquired about the Highways remit on Stockwell Lane – how far down the road do they look after? Cllr. Preest reported that he was meeting with Brian Watkins of Highways on 14/11/18 and would ask him this question then. • Cllr. Preest said that he had noted the issue with flashing speed detection sign not always working, believed to be due to an overgrown tree branch; he will raise this with Brian Watkins. • Cllr. Preest concluded his report by encouraging Aylburton to work with Lydney for maximum cost-effectiveness and efficiency when it came to road safety. 	
<p>5. 52. 18/19</p>	<p>Public forum</p> <p>i) Cllr. Lord met earlier in the day with parishioner Paul Martin and other residents of Church road regarding the difficult parking situation on the road and whether a residents parking permit scheme could be of benefit. It was agreed by the councillors to liaise with Cllr. Preest to put the necessary arrangements in motion to try for such a scheme to be set up. (See also item 8h.)</p> <p>ii) Bob Berryman brought to the council’s attention a number plate recognition speed camera, which he became aware of through his role on the Community Safety Partnership. This recorded speeds of cars and sent encrypted data to the police, who could send warning letters and clamp/tow offending vehicles (Section 59). There is a proposal for Lydney to install one or two of these cameras. 37% reduction in speeding on average. ACTION: Clerk to circulate further information to councillors to consider alongside other speeding deterrent measures.</p>	<p>MH</p>
<p>6. 53. 18/19</p>	<p>Correspondence</p> <p>No correspondence to note.</p>	
<p>7. 54. 18/19</p>	<p>Planning</p> <p>a. To note comments regarding P1442/18/LBC Market Cross Listed building consent for the restoration of medieval high cross; and P1547/18/TCA Brooklyn 12 Church Road Aylburton Crown lift x 1 Monkey Puzzle tree. Council had no objection to LBC, and Cllr. Harrison reported that since validation of the application, the Market Cross application has been withdrawn by FoDDC as they decided it was a matter for Historic England. (See also: Item 8d.); Noted that no objections were raised re TCA.</p> <p>b. To consider any other new planning applications and agree any objections and comments. None received.</p> <p>c. To receive any progress reports on local planning matters. None.</p>	

<p>8. 55. 18/19</p>	<p>Parish</p> <p>a. BT Kiosk. Upper Common To receive an update (SL/FE) ACTION: Clerk to establish that insurance cover will continue through any relocation works.</p> <p>b. Parish Patch. To receive an update (MH) Clerk has written to solicitor; awaiting response. ACTION: Clerk to update council in due course.</p> <p>c. Grass Cutting. To receive an update (MH) Clerk has sent out the tender pack to c. 20 local contractors. The deadline is 05/12/18. ACTION: Clerk to circulate bids before next meeting in readiness for awarding contract.</p> <p>d. The Cross Monument. To receive an update (JH) Cllr. Harrison reported that the plan now no longer needs to go to the Secretary of State and instead will be dealt with by Historic England. Cllr. Harrison would like to involve Aylburton Primary School in the project in the future.</p> <p>e. Milling Crescent. To receive an update (MH) Cllr. Newman reported that he had visited the site and that the caravan has been removed and the ground reseeded. It is now back to its original state although it was noted that a large quantity of the original soil had not been replaced, creating a potential flood channel leading to the landowner's property.</p> <p>f. Cherry tree in churchyard. To receive an update on assessment of need for works (DB) Cllr. Bayliss reported that Mark Harris of TrunkArb had visited the site and did not have any pressing concerns about the status of the cherry trees by the gate. Cllr. Bayliss queried whether the presence of graves would affect Mr Harris's recommendation, and while he thought not, he requested a grave map if available. ACTION: Clerk to contact Gloucestershire Archives to get a grave map if available and to request reassessment in the spring.</p> <p>g. A48 Meeting. To consider sending an attendee to the A48 meeting on 21st November 2pm Lydney. Cllr. Lord volunteered to attend if possible, and will report back at the December meeting.</p> <p>h. Church Road parking. To receive reports on actions to mitigate parking issues (MH, FE, SL) It was agreed that the council would approve an application to add 4-5 residents' parking bays to the end of Church Road. (See also: Item 4 for more information.)</p> <p>i. Management of trees/hedges on Upper Common. To receive a report and approve next step (proposed: letter to LPE) (SL/FE) This matter was deferred until the December meeting in light of Cllr. Evans's absence. However, on the matter of tree and hedge management, concerns were raised over the overgrowth on two footpaths in the village (Stockwell Lane and in between Milling Crescent and Millbrook.) ACTION: Clerk to write to Two Rivers Housing to request management of the overgrown greenery in both locations.</p>	<p>MH</p> <p>MH</p> <p>MH</p> <p>MH</p> <p>MH</p> <p>MH</p>
<p>9. 56. 18/19</p>	<p>Council</p> <p>a. Banking. To receive an update on adding signatories and setting up a new account (MH) Clerk presented the signatories with the form from Lloyds to add them to the account. ACTION: Clerk to post form and report on progress.</p> <p>b. Meeting room. To note an increase in hire costs from £10 to £15 per session from Jan 2019. Noted.</p> <p>c. Road Safety. To receive any updates (FE/MH).</p> <p>i) Cllr. Newman reported that many residencies in Cinderford had a 30mph sticker on their wheelie bins. ACTION: Clerk to look into how these were funded; Cllr Blamey noted that these stickers were available for £1 on eBay but that Neighbourhood Watch or GCC may supply for free.</p> <p>ii) Cllr. Blamey raised the very poor condition of the road surface at the bottom of Sandford Lane, thought never to have been resurfaced in its lifetime. ACTION: Clerk to report the matter to Highways.</p>	<p>MH</p> <p>MH</p> <p>MH</p> <p>MH</p>

10. 57. 18/19	<p>Finance</p> <p>a. Precept planning. To consider updated figures for 2019-20 parish precept. Clerk circulated an updated document with comprehensive data from 2017-18 and the first half of 2018-19. It was agreed that the figures would stand, and so once the groundskeeping contract had been awarded, the cost of this would inform the bottom line and the budget could be signed off.</p> <p>b. Payments. To approve any outstanding council payments and ratify any made since the last meeting. Approved and cheques signed by Cllrs. Lord and Newman.</p> <p>c. Income. To note any income received since the last meeting. £645.75 received from FoDDC for street-cleaning costs.</p> <p>d. Bank Reconciliation Q1. To approve and Chairman to sign. (MH/SL). Approved and signed by Cllr. Lord.</p> <p>e. Funding/Donations. To note and consider any funding requests. None received this month.</p>	
11. 58. 18/19	<p>To receive any notes from the Clerk, in particular:</p> <p>a) To consider a request for annual leave weeks commencing 17th and 24th December 2018 (leaving a balance of 1 week between then and 31st March 2019). Approved.</p>	
12. 59. 18/19	<p>To note the date of the next meeting – Tuesday 11th December 2018.</p> <p>Noted.</p>	

Meeting closed: 9.00 pm

Signed:..... Chairman

Date:.....