

AYLBURTON PARISH COUNCIL
Minutes of the meeting held on Tuesday 9th October 2018, 7.00pm in Aylburton
Methodist Church Hall

PRESENT: Cllr. Steph Lord (Chairman)
 Cllr. Frankie Evans (Vice-Chairman)
 Cllr. Andrew Blamey
 Cllr. John Harrison
 Cllr. Ray Woodward
 Cllr. David Bayliss

ATTENDING: Meg Humphries (Clerk)
 John Ridley (Ducktown Echo)

No/Ref	Item/Notes	Action
1. 35.18/19	To receive apologies for absence Cllr. Newman sent his apologies, which were accepted.	
2. 36.18/19	To note declarations of interest None.	
3. 37.18/19	To approve the accuracy of the minutes of the Full Council Meeting on 04.09.18 Approved, and signed by Cllr. Lord.	
4. 38.18/19	Councillor reports, district and county. No reports on this occasion.	
5. 39.18/19	Correspondence <ul style="list-style-type: none"> • Publicity for 'We Will Remember Them' 3/11 Alvington Church. ACTION: Clerk to boost advertising via notice board and website. • Warning from Royal Mail re scam mail. ACTION: Cllr Harrison to add a summary to Ducktown Echo. 	MH JH
6. 40.18/19	Planning <ul style="list-style-type: none"> a. To note comments regarding P1463/18/TCA The Beeches (93 High Street) No objections. b. To consider any other new planning applications and agree any objections and comments. None. c. To receive any progress reports on local planning matters. None of note. 	
7. 41.18/19	Parish <ul style="list-style-type: none"> a. BT Kiosk. AUCA wish to relocate and renovate Upper Common kiosk; ACTION: Clerk and Cllr Lord to continue liaison with AUCA and to check insurance would cover all activities associated with relocation and renovation. b. Parish Patch. ACTION: Clerk to liaise with PBW about an allotment contract in line with other council plots with rent to be reviewed annually. c. Grass Cutting. The mowing map was reviewed and amended to reflect current needs. It was noted that an 'island' of grass could be left along the A48 verge outside Taurus. ACTION: Clerk to prepare briefing pack and email to Cllr Woodward for checking before circulating to all local grass contractors. d. The Cross Monument. Cllr. Harrison has sent consent forms to FoDDC, GCC and Historic England and information as requested. Cllr. Harrison attended the funding fair on 8/10 and found it fairly useful, with some useful steers from Lottery officers present. Somerfield Trust may 	MH/SL MH MH

	<p>be a useful source for funds. Tesco have not yet responded to Cllr Harrison's application.</p> <p>e. Armistice Day. Cllr Lord has put a notice in the Ducktown Echo and has spoken to the church contacts, and the event will happen outside the Memorial Hall as before. It was agreed that as the bell does not have a muffled peal it would not be appropriate to use it on this occasion. ACTION: Clerk to supply list of names from Roll of Honour to school and to order 2 wreaths as in previous years.</p> <p>f. Milling Crescent. FoDDC is currently going through the enforcement process. ACTION: Clerk to request update shortly after 16/10 (next deadline).</p> <p>g. Cherry tree in churchyard. ACTION: Cllr Bayliss to meet with arboriculturalist to assess need for works.</p> <p>h. Resilience fund. Cllr Lord attended the last meeting of the REACR panel, and they confirmed that £2,500 had been ringfenced but for a limited time only. It was agreed that these funds would go towards two speed detection signs, price permitting. ACTION: Cllr Lord to write a report to REACR ACTION: Clerk to source speed detection sign cost from Highways.</p>	<p>MH</p> <p>MH</p> <p>DB</p> <p>SL</p> <p>MH</p>
<p>8. 42.18/19</p>	<p>Council</p> <p>a. Standing orders. Amendments made in line with comments in previous meeting, these were adopted. ACTION: Clerk to put Standing Orders on website.</p> <p>b. Register of Member's Interests. All members have now passed their forms to the Clerk; ACTION: Clerk to send these to FoDDC.</p> <p>c. GDPR. Purchase of external hard drive approved; ACTION: Clerk to place order, including warranty.</p> <p>d. Signatories. The Clerk thanked councillors for providing the necessary information; due to a technical issue the form will be signed at the November meeting.</p> <p>e. Litter. Clerk had liaised with FoDDC to investigate possible missing payment and it had transpired that the 2017 payments were short by £10. ACTION: Clerk to request for this to be redressed.</p> <p>f. Road Safety. Cllr Evans met with Alan Preest on 21/9 to discuss various highways issues in the area. £150 available for awarding to small village projects. Alan Preest updated Cllr Evans on plans for a cycle path from the train station and possible planning for additional parking spaces for residents of Church Road. Alan offered to attend the November full council meeting for a 'Q&A' session. There was a discussion about the difficult parking situation on Church Road. ACTION: Clerk to write to school to remind them that they are permitted to park at The George at drop-off/collection time to ease the parking situation. ACTION: Clerk to request that the local police team keep an eye on yellow-line parking on Church Road.</p>	<p>MH</p> <p>MH</p> <p>MH</p> <p>MH</p> <p>MH</p> <p>MH</p> <p>MH</p>
<p>9. 43.18/19</p>	<p>Finance</p> <p>a. Precept planning. Clerk tabled a very early indication of budget, indicating likely precept requirement, and a full discussion took place. ACTION: Clerk to adjust budget in line with recent years' activity and other useful information and to circulate an update ready to approve at the November meeting.</p> <p>b. Payments. Cllrs Lord and Evans signed cheques.</p>	<p>MH</p>

	<p>c. Income. £7,500 received from FoDDC – second half of 2018/19 precept.</p> <p>d. Banking Reconciliation Q1. The necessary bank statements have not yet arrived; ACTION: Clerk to add this item to the November agenda.</p> <p>e. Funding/Donations. No requests received.</p> <p>f. Insurance. The policy has now been amended to include all council assets, and the premium has been paid. Clerk presented a draft inspection check-sheet; it was agreed that Cllrs Lord and Evans would undertake quarterly inspections with all councillors flagging up any issues to the Clerk as and when spotted. ACTION: Cllr. Harrison to repaint bus shelter false windows as offered.</p> <p>g. Website. It was decided that the current format was acceptable for the time being but that an open mind would be kept on development opportunities. ACTION: Clerk to price up maintenance costs for the next three years.</p>	<p>MH</p> <p>JH</p> <p>MH</p>
10. 44.18/19	<p>To note the Clerk's Report, in particular:</p> <p>a. Report on training: GAPTC Budget Planning and Precept Setting 5/10/18. Clerk found this very useful in handling the changing demands and costs on the council and how to engage the community on this matter.</p>	
11. 45.18/19	<p>Public forum None.</p>	
12. 46. 18/19	<p>Exempt item Item information excluded from the minutes under Schedule 12A of the Local Government Act 1972.</p>	
13. 47.18/19	<p>To agree the date of the next meeting – provisionally Tuesday 13th November 2018. Agreed, as were the following three dates: Tuesday 11th December 2018 7pm Methodist Church Hall Tuesday 12th February 2019 7pm Methodist Church Hall Tuesday 12th March 2019 7pm Methodist Church Hall ACTION: Clerk to make bookings for the three newly approved dates.</p>	MH

Meeting closed: 9.10 pm

Signed:..... Chairman

Date:.....