



Aylburton Parish Council

Parish Clerk: David Crabbe, 2 Walnut Gardens, Aylburton, Lydney, Gloucestershire. GL15 6ED
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Attendees; C Newman (Chairman) , S Molyneux , J Harrison, D Bayliss D Crabbe (Clerk)

Apologies; R Woodward, F Evans (Vice Chairman)

Absent; A J Blamey

Venue; Methodist Rooms Aylburton. Start time ; 7pm Finish 8.30pm

Date of Meeting; 15th May 2018

Matters arising from the minutes

- 1) Apologies from; F Evans, R Woodward
- 2) Last minutes signing; The last minutes were signed by CN
- 3) Declaration of interest; There was none recorded
- 4) Election of the Chairman and Vice Chairman; S Molyneux was elected as Chairman by all attendees and by email from those not attending. Colin Newman has stepped down. F Evans has agreed to remain as Vice Chairman again with all in agreement. A big thank you was given to C Newman for his role as Chairman.
- 5) Audit results; An internal Audit was carried out by GAPTC nominated auditor on the 3/5/2018 and APC was given approval.
 - (A) Annual Governance; This was signed and approved by the Chairman SM and Council on the 15/5/2018.
 - (B) Annual Accounting Statement; This was signed and approved by the Chairman S M and the Council on the 15/5/2018.
 - (C) The Notice of Public Rights; This was set for the dates; Monday 4/June/2018 to Friday 13/July/2018
 - (D) The Audit results for PKF Littlejohn LLP was submitted by post on the 16/5/2018 and is asking for Exemption under the 25k income or expenditure rule. We will await the decision from them in due course.
- 6) AUCA BT Phone Box; It was agreed that SM and DC would approach AUCA to discuss further what was to be done.
- 7) Road Safety A48 through the village; DC presented a survey draft to go out to the Parish to check the level of support. A few amendments were made which DC will action.
- 8) Parish Patch; The tenant Mr J Awdry has said he will not pay an increase on the £20 annual rent for Parish Patch. SM and DC to find out the legal position for APC based on the facts.
- 9) Finance; See attached
- 10) Dog Bins; 1 New dog bin to be added Chepstow side of the village DC to arrange
- 11) A Bishops Hedge; Two Rivers to be asked again to cut this hedge
- 12) Caravan in Milling Crescent; The Council want Planning to be aware that there is a problem in the Crescent with the parking of the caravan. APC to write to planning.

J Evans 03.07.18